









**T. N. CHATURVEDI**

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# **DOCUMENTATION IN PUBLIC ADMINISTRATION**



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DOCUMENTATION  
IN  
SOCIAL ADMINISTRATION

## DOCUMENTATION IN PUBLIC ADMINISTRATION

### ABSENTEEISM

ALLEN, ROBERT F. and MICHAEL HIGGINS. The absenteeism culture : becoming attendance oriented. Personnel, Jan.-Feb. 79, p.30-9.

### ADMINISTRATIVE CONTROL

CAMPBELL, ALAN K. Accountability : the bottom line of reform. Bureaucrat, 7(4) Winter 78, p.13-16.

### ADMINISTRATIVE REORGANISATION

AMOA, S.A. and E.O. MARFO. Appeals to the top: an emerging administrative problem. Greenhill Journal of Administration, 4(1-2) Apr.-Sept. 77, p.59-65.

DEMPSEY, JOHN R. Carter reorganization : a midterm appraisal. Public Administration Review, 39(1) Jan.-Feb. 79, p.74-8.

### ADULT EDUCATION

DATAR, M.K. Relevance : fourth 'R'. Capital, 182(4560) 4 June 79, p.14-15.

NAGABHUSHANA RAO, E. and B. C. KRISHNAMURTHY. Adult education and rural development. Khadi Gramodyog, 25(7) Apr. 79, p.343-6.

### ADVISORY COUNCILS

BROWN-JOHN, C. LLOYD. Advisory

agencies in Canada : an introduction. Canadian Public Administration, 22(1) Spring 79, p.72-92.

### AGRICULTURAL CREDIT

CHAUDHARY, N.D. Credit needs of small farmers. Kurukshetra, 27(16) 16 May 79, p.22-5.

KAINTH, G.S. Emerging patterns of cooperative credit in Punjab. Indian Journal of Economics, 59(235, pt.4) Apr. 79, p.451-8.

MICHIE, BARRY H. Baniyas in the Indian agrarian economy : a case of stagnant entrepreneurship. Journal of Asian Studies, 37(4) Aug. 78, p.637-52.

### AGRICULTURAL DEVELOPMENT

BARNALA, S.S. Agrarian strategy in the coming decade. Kurukshetra, 37(5) 1 Dec. 78, p.4-7,22.

CUMMINGS, R.C. Agricultural change in Vietnam's floating rice region. Human Organization, 37(3) Fall 78, p.235-45.

DE, NITISH R. Agrarian situation. Business Standard, 30 May 79, P. 5 ; 31 May 79, P.5 ; 2 June 79, p.5 ; 5 June 79, p.5.

GOPALAKRISHNAYYA, K. (Administrative Staff College of India, Hyderabad). An integrated approach to Command Areas Development Programme. Indian

Journal of Public Administration, 25(1) Jan.-Mar. 79, p.74-85.

K. Gopalakrishnayya in his paper on command areas development programme outlines the steps that should be taken to make the programme useful in maximising farm production, primarily by a rational use of the available water resources. Tied up with this are several other factors in effective farming practice which should be coordinated; also, there should be a better level of understanding between the departments concerned in the CAD programme and between the departments on the one hand and the farmer himself on the other. In dealing with the farmer, Gopalakrishnayya, stresses the role of farmer organisations as a coordinating medium between departmental functions and farmer level activities. In short, he pleads for a systems approach to CAD programme, taking into account the interests of the farming community along with the fundamental objectives of the government which ought to synchronise at the point of optimising agricultural production.—*Reproduced from editorial.*

GRANDSTAFF, TERRY. The development of swidden agriculture (shifting cultivation). Development and Change, 9(4) Oct. 78, p.547-79.

RAJ KRISHNA. Small farmer development. Economic and Political Weekly, 14(21) 26 May 79, p.913-18.

The economic philosophy which led up to the launching of the Small Farmer Development Agency (SFDA) scheme in 1971 is simply that special preferential arrangements are necessary for the supply of inputs to small farmers because the markets for inputs (and particularly credit which is the precondition for access to all material inputs and equipment) are imperfect and non-neutral. They discriminate systematically against the small producers both in respect of the quantity of inputs (credit) supplied to them as well as the

price at which (or more generally the terms on which) they are made available to them in comparison with larger farmers.

Even the establishment of a vast State-supported cooperative network, and the nationalisation of commercial banks did not automatically reduce this discrimination. Therefore, the planners concluded eight years ago that special agencies of small farmers were needed to lobby for them even with nationalised and co-operative institutions.

Since seven years of experimentation have elapsed, it is essential to review the philosophy and the performance of the SFDA set-up. This paper offers some evaluative reflections on the SFDA approach and some suggestions for its further evolution.—*Reproduced.*

ROY, R.K. New green revolution: some distributive aspects of growth. Economic Times, 11 Apr. 79, p.5.

SARMA, J.S. India—a drive towards self-sufficiency in food grains. American Journal of Agricultural Economics, 60(5) Dec. 11, p. 859-64.

WIENS, THOMAS B. Chinese agriculture: continued self-reliance. American Journal of Agricultural Economics, 60(5) Dec. 78, p.872-7.

#### AGRICULTURAL EDUCATION

SANKARAN, A. Agricultural University movement and rural development. Hindu, 4. Apr. 79, p.IV.

#### AGRICULTURAL EXTENSION

BYRA REDDY, H.N. and K.N. SINGH. An index to measure communication behaviour of village-level workers. Behavioural Sciences and Rural Development, 2(1) Jan. 79, p.9-22.

This is a part of the Ph.D. thesis in Agricultural Extension submitted by the

first author to the Post-Graduate School, Indian Agricultural Research Institute, New Delhi.

HUFFMAN, WALLACE E. Assessing returns to agricultural extension. *American Journal of Agricultural Economics*, 60(5) Dec. 78, p. 969-75.

HUIZER, GERRIT. (Univ. of Nijmegen, The Netherlands). Rural extension and peasant motivation in Latin America and the Caribbean. *Indian Journal of Public Administration*, 25(1) Jan.-Mar. 79, p.1-34.

In his article 'Rural Extension and Peasant Motivation in Latin America and the Caribbean' Gerrit Huizer examines in a stimulating manner some of the central structural and institutional relationships having a close impact on the development of effective agricultural extension work. With extensive experience in Latin America, he calls for the involvement and participation of the peasant in extension and also suggests the ways and means by which peasant organisations can become effective instruments in the extension process. The relevance of this paper for us in India and other developing countries is obvious, for rural extension experience has many features in common even if it is from different countries and from regions in countries with the wide geographical spread. The paper provides interesting sidelights and is useful material to the students of comparative administration for study of agricultural extension and its effectiveness.—*Reproduced from editorial.*

#### AGRICULTURAL RESEARCH

SIVARAMAN, B. How to build management expertise in agricultural research system. *Kurukshetra*, 37(5) 1 Dec. 78, p.8-10,19.

#### AGRICULTURE

CHAMAK, J.S., A.J. SINGH and D.S. SIDHU. Resource use efficiency in Punjab agriculture. *Indian Journal of Economics*, 59(234, pt.3) Jan. 79, p.307-17.

CHOUGLE, B.K. and V.G. SHARMA. An appraisal of the pilot project blocks scheme implemented in Maharashtra during rabi season 1975-76. *Artha Vijnana*, 21(1) Mar. 79, p.68-111.

DE, NITISH R. Issues of changing the context. *Business Standard*, 30 May 79, p.5; 31 May 79, p.5.

SAXENA, A.P. (U.N. Asian and Pacific Development Administration Centre, Kuala Lumpur). Management of agriculture: a project based approach. *Indian Journal of Public Administration*, 25(1) Jan.-Mar. 79, p.35-56.

A.P. Saxena, in his paper 'Management of Agriculture' views development in agriculture, particularly in the development Asia, from the management angle and suggests that further development can be expected only if farming is project based and management based. Such an approach will mean an immediate improvement both in technical inputs and services and their effectiveness; which, in turn, will check the present trend of shortfalls against plan targets. Also 'routine administrative approaches, according to him, may not help in bringing new technology to the benefit of the farmer. It is true that even project-oriented farming cannot remove all the risks; there may still be unknown factors such as price changes, technical innovations, shift in demand, etc., which limit the accuracy of a project's calculations. However, as Saxena argues, it is obvious that there is no other way than productive innovations in farming, through rational decisions and regular appraisals. In fact, the project based approach for agriculture has within it the potential for great change in agriculture. In the context of the enhanced awareness of the importance of rural development, the strategy of managing agricultural development acquires added relevance.—*Reproduced from editorial.*

SINGH, S.P. (Deptt. of Agriculture, New Delhi). Changing technology and the

problems of agricultural administration and management. *Administrator*, 22(4) Winter 77, p.1171-80.

The task of implementing agricultural development programmes involving the application of modern technology is assigned to an administrative system that is not deliberately designed for that purpose. While considerable attention has been paid to the improvement of material inputs and techniques of extension, agricultural administration as an independent field of enquiry has been comparatively neglected. Inadequate attempts have been made by various expert bodies to restructure the administrative system. The purpose of this paper is to point out the primary factors in the situation and suggest the main directions in which detailed enquiries need to be made for dealing with the administrative problems effectively.

SUNDARAM, I. SATYA. Correcting imbalances in agriculture. *Mainstream*, 17(34) 21 Apr. 79, p.15-17.

VYAS, V.S. Some aspects of structural change in Indian agriculture. *Indian Journal of Economics*, 34(1) Jan.-Mar. 79, p.1-18.

Presidential address at the 38th Annual conference of the Indian Society of Agricultural Economics, held at Jorhat on 18 January 1979.

#### AGRICULTURE—TAXATION

BANERJI, ANITA. Taxation of agricultural inputs, output and income for optimum choice of technique. *Indian Journal of Economics*, 59(233-2) Oct. 78, p.225-49.

#### AGRICULTURE, CO-OPERATIVE

GLINSEK, ALOYZ. The Yugoslav agricultural co-operative movement. *Review of International Co-operation*, 71(4) 78, p.269-74.

#### AIRLINES

BERY, A.L. Airlines in distress. *Indian Express*, 11 June 79, p.6.

#### ANIMALS

RAMASWAMY, N.S. Management of animal energy resource : a national need. *Society and Science*, 2(2) Apr.-June 79, p.38-51.

#### ANTYODAYA PROGRAMME

MUKHERJEE, AMITAVA and NEELA SEN GUPTA. Rajasthan's Antyodaya programme : an analytical study. *Yojana*, 23(7) 16 Apr. 79, p.25-7.

NIHAN, SEVANTI. Second look at Antyodaya. *Voluntary Action*, 21(4) Apr. 79, p.5-8.

#### AUDITING

ABELES, RONALD P. Government audit of social experiments. *Items*, 32(3-4) Dec. 78, p.47-51.

BALLS, HERBERT R. The watchdog of parliament : the centenary of the legislative auditing. *Canadian Public Administration*, 21(4) Winter 78, p.584-617.

CHITALE, M.P. Bypassing the Auditor-General. *Chartered Accountant*, 27(12) June 79, p.1074-5.

In this talk on All India Radio the author has dealt with the reported secret order to government departments during emergency, not to submit confidential files on policy questions to the Comptroller and Auditor-General. There is an inherent tension between openness and need of secrecy for effective policy formulation. However cases do arise where Auditor-General requires access to files which contain sensitive information and material. Auditor-General is an officer sworn to secrecy and passing on secret information to him is not akin to passing it on to a

politician who is likely to make a political capital out of it.

MAITIN, T.P. Auditing as aid to management. *Business Standard*, 28 June 79, p.5.

#### BACKWARD CLASSES

BADOLA, V.M. New commission faces uphill task. *Indian Express*, 29 May 79, p.5.

#### BANKS

ASHAKANT. Branch expansion policy for commercial banks. *Journal of the Indian Institute of Bankers*, 49(4) Oct.-Dec. 78, p.157-62.

DASGUPTA, M. and C. MUKHERJEE. Portfolio management of the commercial banks. *Indian Journal of Economics*, 59(235-4) Apr. 79, p.427-38.

KULKARNI, L.G. Impact of delegation on staff costs in bank. *Journal of the Indian Institute of Bankers*, 49(4) Oct.-Dec. 78, p. 167-74.

RANGARAJAN, C. Credit policy and production. *Economic and Political Weekly*, 14(15) 14 Apr. 79, p.714-16.

VISWANATH, D. Bank branching policy. *Business Standard*, 26 Apr. 79, p.5; 27 Apr. 79, p.5.

#### BILINGUALISM

CARSON, JOHN J. Bilingualism revisited: or the confession of a middle-aged and belated francophile. *Canadian Public Administration*, 21(4) Winter 78, p.539-47.

SHARMA, P. GOPAL. What's wrong with bi-lingualism? *Hindustan Times*, 2 June 79, p.7.

#### BIRTH CONTROL

BANERJI, D. Consequences of a confusion. *Business Standard*, 24 Apr. 79, p.5; 25 Apr. 79, p.5.

JAIN, SUBHASH C. and EDWIN C. HACKLEMAN. Using the decision sciences to develop an effective planning program in India. *Population Review*, 21(1-2) Jan.-Dec. 77, p. 48-58.

SUGATHAN, T.N., S.S. YADAV and V.L. PANDIT. Impact of family welfare programme in industrial sector: an estimate of returns to the management. *Health and Population-Perspectives and Issues*, 1(3) July-Sept. 78, p.193-204.

#### BONUS

KHOSLA, G.S. Championing the cause for Railwaymen. *Statesman*, 29 May 79, p.8.

MEHTA, BALRAJ. Labour, wage and bonus. *Indian Express*, 29 June 79, p.6.

#### BOUNDARIES, STATE

NAYAR, KULDIP. Time for reorganisation. *Indian Express*, 10 May 79, p.6.

#### BRAIN DRAIN

DAS, MAN SINGH. Brain drain controversy and utilization of returning Indian scholars trained abroad. *Population Review*, 21(1-2) Jan.-Dec. 77, p.28-36.

HUZURBAZAR, V.S. Bubble burst; brain drain. *Hindustan Times*, 3 June 79, p.1.

RAO, C.R.S. Taxation to reverse brain drain. *Business Standard*, 10 May 79, p.5; 11 May 79, p.5.

#### BUDGET

BHATTACHARYA, B.B. Union budget, 1979-80. *Economic and Political Weekly*, 14 (14) 7 Apr. 79, p.667-72.

THE UNION budget, 1979-80: a symposium. *Margin*, 11 (3) Apr. 79, p. 27-31.

The National Institute of Public Finance and policy and the National Council

of Applied Economic Research, jointly organised a symposium on the Union budget, 1979-80, on 20th March 1979, under the chairmanship of P.L. Tandon. A summary, prepared by V. D. Lall of NIPFP, of the major issues raised and discussed is presented here.

#### BUDGET—PROCEDURE

DAS GUPTA, A.K. The silent revolution in budgeting process. *Calcutta Municipal Gazette*, 97(7) 26 May 79, p.931-5.

SKOK, JAMES A. Sustaining PPBS in state government : Pennsylvania's second generation adaptations. *Bureaucrat*, 6(3) Fall 77, p.50-63.

#### BUDGET, DEFICIENCY

AGHEVLI, BIJAN B. and MOHSIN S. KHAN. Government deficits and the inflationary process in developing countries. *International Monetary Fund Staff Papers*, 25(3) Sept. 78, p.383-416.

#### BUREAUCRACY

BHASKAR RAO, V. Bureaucracy and political development in India. *Administrative Change*, 5(2) Jan.-June 78, p.195-200.

This brief note is designed to present some of the major themes that were highlighted on bureaucracy's role in political development in India in a panel discussion held on the subject in the 37th All India Political Science Association held at Bangalore during 28-31 December 1977.

JAIN, T.K. Utility of Max Weber's concept of ideal-type bureaucracy in public administration. *Prashasnika*, 6(4) Oct.-Dec. 78, p.125-30.

KERNAGHAN, KENNETH. Representative bureaucracy : the Canadian perspective. *Canadian Public Administration*, 21(4) Winter 78, p.489-512.

RUDOLPH, LLOYD I. and SUSANNE HOEBER RUDOLPH. Authority and power in bureaucratic and patrimonial administration : a revisionist interpretation of Weber on bureaucracy. *World Politics*, 31(2) Jan. 79, p.195-227.

RYCROFT, ROBERT W. Bureaucratic responsibility in the federal energy administration. *Bureaucrat*, 6(3) Fall 77, p.19-33.

STAVINS, RALPH L. Transforming the bureaucracy. *Bureaucrat*, 6(4) Winter 77, p.9-22.

WILSON, V. SEYMOUR and WILLARD A. MULLINS. Representative bureaucracy : linguistic/ethnic aspects in Canadian public policy. *Canadian Public Administration*, 21(4) Winter 78, p.513-38.

#### CAPITAL GAINS TAX

GOEL, L.C. A note on the recommendations of Chokshi Committee on capital gains. *Margin*, 11(3) Apr. 79, p.84-92.

#### CAPITAL PUNISHMENT

MALHOTRA, RAGHUBIR. Capital punishment. *Business Standard*, 21 Apr. 79, p.5; 23 Apr. 79, p.5.

SAHAY, S. Capital punishment. *Statesman*, 24 May 79, p.8.

#### CARTER, JIMMY

SUNDQUIST, JAMES L. Jimmy Carter as public administrator : an appraisal at mid-term. *Public Administration Review*, 39(1) Jan.-Feb. 79, p.3-11.

#### CASTE

FLIEGEL, FREDERICK C. and C.R. PRASAD RAO. Caste dominance, traditional farming, castes and agricultural modernization in Andhra Pradesh. *Contributions to Indian Sociology*, 12(2) July-Dec. 78, p.240-51.

MACDOUGALL, JOHN. Dominant caste or rich peasants? Economic and Political Weekly, 14 (12-13) 24-31 Mar. 79, p.625-34.

NAMBOODIRIPAD, E.M.S. Caste conflicts vs growing unity of popular democratic forces. Economic and Political Weekly, 14 (7-8) Annual Number, Feb. 79, p.329-36.

PANDIT, NALINI. Caste and class in Maharashtra. Economic and Political Weekly, 14 (7-8) Annual Number, Feb. 79, 425-36.

PRASAD, PRADHAN H. Caste and class in Bihar. Economic and Political Weekly, 14 (7-8) Annual Number, Feb. 79, p.481-3.

RANADIVE, B.T. Caste, class and property relations. Economic and Political Weekly, 14 (7-8), Annual Number, Feb. 79, p.337-48.

ROY, AJIT. Caste and class : an inter-linked view. Economic and Political Weekly, 14 (7-8), Annual Number, Feb. 79, p.297-312.

SIVANADAN, P. Caste, class and economic opportunity in Kerala : an empirical analysis. Economic and Political Weekly, 14 (7-8) Annual Number Feb. 79, p.475-80.

SRINIVAS, M. N. Future of Indian caste. Economic and Political Weekly, 14 (7-8) Annual Number, Feb. 79, p.237-42.

WILKE, ARTHUR S. and RAJ P. MOHAN. Caste, caste association, caste federation and inequality as vocabularies. Contributions to Indian Sociology, 12 (2) July-Dec. 78, p.213-37.

#### CENSUS

PADMANABHA, P. Planning for the 1981 census of India. Yojana, 23 (5) 16 Mar. 79, p.25-7.

PREMI, MAHENDRA K. 1981 census—some innovations. Indian Express, 23 June 679, p.6.

#### CHILD WELFARE

KAUL, J.N. SOS children's village of India. International Centre Quarterly, 6 (2) Apr. 79, p. 157-9.

#### CHINA—POLITICS

WHITE, GORDON. Politics and social status in China. Pacific Affairs, 51(4) Winter 78-79, p.561-84.

#### CITIES AND TOWNS

FOCUS on Jaipur's development. Prashastika, 7 (1-2) Jan.-June 78, p.1-226 (entire issue).

*Contents : Jaipur ka vikas : kuch buniyadi baten*, by Vijay Verma; Master plan for Jaipur, by B. Kambo; A critical note on Jaipur master plan, by Indrapal; Jaipur : development, use of land and slum clearance, by Devi Shankar Tiwari; Urban land use, by K.C. Pande; Jaipur : a growing metropolitan city, by K.C. Pande; Developing the walled city, by Jagdish C. Sharma; Developing the walled city of Jaipur, by N.C. Jain; Housing in Jaipur : problems and priorities, by Jagdish C. Sharma; Housing development in Jaipur : case for cheap housing, by Anjana Kambo; Slum redevelopment in Jaipur : policies and performance, by N.K. Sethi; Sanitation in Jaipur : the challenging task, by N.L. Mathur; The problem of urban sanitation in Jaipur, by P.S. Rajvanshi; Protecting Jaipur's environment, by Indrapal and Madhu Misra; Some problems of environmental pollution in Jaipur, by Rameshwar Sharma; Urbanization and health : a case study of Jaipur city, by Rameshwar Sharma; Electricity supply in Jaipur, by S.S. Vyas; Transportation and traffic problems in Jaipur city, by Raghuveer Singh; Postal developments at Jaipur, by J.K. Neelam; Planning of tele-communication services, by D.K. Gupta; Educational facilities in Jaipur : an appraisal, by C.K. Dandiya; Tourist potentialities in Jaipur, by N. Vijayakumaran; Economic aspects of

tourism, by NARAIN Sinha; *Jaipur man pariyatan vikas*, by Mridula Shri Shrima; Beautifying Jaipur : an action plan, by B. Kambo; The green roof and fauna, by Harsh Vardhan; Industrial development of Jaipur district : a note, by D.R. Mehta; Recreational and cultural life in Jaipur, by Kaushal Bhargava; *Don sanskritik samasyayan*, by Vishnu Dutt Sharma, Coordinating Jaipur's administrative system, by B. Kambo; Broadcasting and T.V. in Jaipur, by Sunanda Gupta; Administration of social welfare services in Jaipur, by Swarn Hooja; Voluntary social welfare services in Jaipur city by Pimmo Shah; Seminar reports—*Jaipur vikas ki samasyayan-1*, by Meena Sogani; *Jaipur vikas ki samasyayan-2* by Sunanda Gupta.

#### CITIZEN PARTICIPATION

TOUSSAINT, CAROL T. Citizen access and participation are keys to effective government. *Calcutta Municipal Gazette*, 47 (4) 14 Apr. 79, p.832-4.

#### CITY PLANNING

BIJLANJ, H.U. Urban arrogance. *Nagar-lok*, 11 (1) Jan. Mar. 79, p.52-9.

Based on the keynote address at the seminar on 'Development Control' organised by the Institute of Engineers (India), Madras, on 8 Apr. 1978.

RAPKIN, CHESTER. Recent developments in community participation in urban planning in the United States. *ITCC Review*, 8 (1) Jan. 79, p.46-51.

SEN, TAPANENDRA CHANDRA and SISIR KUMAR NEOGI. Development planning law, and local government. *Calcutta Municipal Gazette*, 97 (7) 26 May 79, p.935-40.

VERMA, NILIMA. Planning for a problem city. *Business Standard*, 4 May 79, p.5; 5 May 79, p.5.

YAP KIOE-SHENG. Resident's participa-

tion in Katchi abadi improvement. *Local Government*, 10 (4) Apr. 79, p.9-13

ZAIDI, S.T.H. Urban planning and development. *Civic Affairs*, 26 (8) Mar. 79, p.9-14.

#### CIVIL LIBERTIES

BANSAL, J.P. Touchstone of reasonableness : a note on fundamental right to property. *Prashasika*, 6 (4) Oct.-Dec. 77, p.28-35.

CHRISTENSEN, CHERYL. (Univ. of Maryland). The right to food : how to guarantee. *Alternatives*, 4 (2) Oct. 78, p.181-220.

The article accepts the idea of right to food as a socially basic right—everyone's minimum reasonable claims on the rest of humanity. It then tries to determine whether, and how, a global right to food might become a reality for the present generation of hungry people. Physical constraints to increased agricultural production, while important, are not insurmountable barriers to achieving a right to food. More fundamental are choices about the shape of development programs within countries—and their immediate beneficiaries—and the way in which international transactions distribute the costs, risks, and burdens of guaranteeing a sustainable right to food. The author argues that international changes should be made to minimize the current tendency for the greatest burdens and costs of securing a right to food to fall on individuals and collectivities with the fewest resources for changing the existing political and economic structures.—*Reproduced*.

CORD, STEVEN B. Equal rights : a provable moral standard. *American Journal of Economics and Sociology*, 38(1) Jan. 79, p.73-82.

DIXIT, V.K. Personal liberty and social relations. *Marxist Miscellany*, (15) Mar. 79, p.85-104.

PATTERSON, JOHN W. Moral development and political thinking : the case of freedom of speech. *Western Political Quarterly*, 33(1) Mar. 79, p.7-20.

SAHAY, People's right to know. *Statesman* 10 May 79, p.8.

—Removal of an irritant. *Statesman*, 21 June 79, p.8.

THOMPSON, KENNETH. New reflections on ethics and foreign policy : the problem of human rights. *Journal of Politics*, 40(4) Nov. 78, p.984-1010.

This paper is based on a conference held in June 1977 at the University of Virginia.

#### CIVIL-MILITARY RELATIONS

PALIT, D.K. Civil-military interaction. *Hindustan Times*, 9 June 79, p.9 ; 10 June 79, p.7.

#### CIVIL SERVICE

FOSTER, GREGORY D. The 1978 Civil Service Reform Act : post mortem or rebirth? *Public Administration Review*, 39(1) Jan.-Feb.79, p.78-86.

GARRET, JOHN. The management of the civil service : the progress of reform. *Greenhill Journal of Administration*, 3(3-4) Oct. 76-Mar. 77, p.1-5.

JACKSON, CARLENE. Upward mobility in state government. *Training and Development Journal*, 33(4) Apr. 79, p.39-43.

KHAN, M.M. The civil service of Pakistan as an institution : reasons for resistance to change. *Indian Political Science Review*, 13(2) July 79, p.133-53.

MANSINGH, B.D. The executive in travail. *Hindustan Times*, 12 June 79, p.9.

In India the situation is such that bureaucrats are forced to favour the politicians, as non-confirming ones are punished at the whim of the ministers.

This fact was amply demonstrated in the revelations before the Shah Commission. The reasons behind this near-impotency are pointed out. It is suggested that a buffer in the shape of elected bureaucrats as ministers, be created between the politicians and bureaucracy. An outline of this proposal is spelled out and the author hopes that it will create right conditions for the bureaucracy to give its best. Incompetents are occupying high positions through reserved quota in recruitment for backward classes. In the interest of efficient administration the author wants this reservation system to be abolished.

MATHUR, KULDEEP. The ICS mythology (review article on "British bureaucracy in India : status, policy and the ICS in the late 19th Century", by Bradford Spangenberg). *Indian Journal of Public Administration*, 25(1) Jan.-Mar. 79, p.224-9.

#### CIVIL SERVICE AND LEGISLATORS

NAYAR, KULDIP. Is anyone accountable. *Indian Express*, 20 June 79, p.5.

The removal of K.S. Rajan from the chairmanship of the Railway Board and reported remark by Cabinet Secretary to get rid of ten to twelve incompetent secretaries has created a feeling among top officers that the principle of accountability is applicable only to those who carry out the orders and not to the political leaders who give the orders or lay down policies. Slovenliness is the badge of every government department and all the ills of the economy cannot be attributed to railway inefficiency alone. Officials responsible for any failure should be punished but so should also be the ministers who failed to deliver the goods.

OM PRAKASH. Socio-economic background of regular recruits to the IAS—a study. *Journal of Constitutional and Parliamentary Studies*, 12(1) Jan.-Mar. 78, p.43-59.

The candidates selected on merit basis for recruitment to IAS have heterogeneous socio-economic backgrounds. In this paper the author has drawn a portrait in terms of individual, professional and occupational backgrounds of candidates recruited to the IAS from the period 1973 to 1975. It is based on statistics taken from the 'Descriptive Rolls' of IAS probationers at the LBS National Academy of Administration, Mussoorie. Based on various criteria the data are presented in thirteen tables. The criteria are—religion, caste, sex, home state, rural or urban affiliation, education, income of parents, professional background of the candidates and their parents, etc.

PANDEY, G. (South Gujarat Univ., Surat). Professionalisation of the civil service : the need for a fresh look. *Indian Journal of Public Administration*, 25(1) Jan.-Mar. 79, p.166-79.

G. Pandey notes two trends in civil service, namely, bureaucratisation, and professionalisation each trying to check the other's influence in organisation. He treats the civil service as a system and bureaucratisation and professionalisation as to processes within the system. He then raises the question whether the two should confront each other and whether, as processes, they are exclusive. As he points out, though the civil service may ultimately be completely professionalised, or cannot, on that score, rule out the existence and influence of the bureaucratic process. What is apparently necessary is the blending of the two in such a manner that the civil service gets the best from both; for, the civil service, like any modern organisation, cannot do without either. The writer examines in a wider perspective the wasteful controversy of the generalists vs. the specialists and makes some interesting observations about the mutuality of their roles and relationships.—*Reproduced from editorial.*

VAUGHN, ROBERT G. Whistleblowing and the character of Public employment.

Bureaucrat, 6(4) Winter 77, p.29-34.

VERMA S.L. (Govt. P.G. College, Ajmer). Bureaucratic culture of higher civil services in India. *Journal of Constitutional and Parliamentary Studies*, 12(1) Jan.-Mar. 78, p.60-72.

The cultural perspective is one of the important means to understand the behaviour-patterns of the bureaucracy which has developed its own structures, processes, values, norms and patterns of behaviour. The administrative culture of bureaucracy should take into account the following topics : (1) Ecology and historical context, (2) Goals, values and norms; (3) Supportive structures; (4) Social status; (5) Openness-closedness; (6) Relationship with politics; (7) Kind of supremacy; and (8) Organisational and non-organisational achievements.

The higher bureaucracy in India controls almost all the levers of administrative machinery. On the basis of the topics mentioned above, its cultural features are analysed in this article. It is necessary that the bureaucratic culture should adjust and transform itself to the needs of political culture to have effective implementation of policies and plans. As this culture is the resultant force of long and sustained process of socialisation and ecological constraints, it is not an easy task to change it. The thrust of bureaucratic power in India is irresistible and Indian politics is too weak to fight against the power of bureaucracy and its entrenched culture.

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## COMMUNIST PARTY OF INDIA

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## COMMUNITY DEVELOPMENT

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## CONSTITUTIONS—AMENDMENTS

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MATHEW, K.K. Amending the federal

constitution. *Indian Express*, 17 May 78, p.6; 18 May 79, p.6.

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## CONSULTANTS

HARDIMAN, MARGARET and JAMES MIDGLEY. Foreign consultants and development projects; the need for an alternative approach. *Journal of Administration Overseas*, 17(4) Oct. 78, p.232-44.

## COOPERATIVE BANKS

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## COOPERATIVE SOCIETIES

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CRAIG, JOHN. Management development in the co-operative enterprise. *Review of International Cooperation*, 72(1) 79, p.19-33.

DANDAPANI, SWAMINATH. Better food at lower prices through consumer cooperatives. *Assignment Children*, July-Sept. 78, p.100-5.

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This is a case study of Haryana State Cooperative Supply and Marketing Federation Ltd., the apex body of marketing co-operatives, set up in 1966. Principles, sources and methods of staff recruitment are analysed in detail and the prevailing system of recruitment during the last ten years is reviewed.

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MALHOTRA, RAGHUBIR. Layman's guide to criminal law. *Business Standard*, 13 May, 79, p.4.

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OWUSU-ANSAH, K.A. Government decision-making and the Ghana civil service : at the tactical decision level. *Greenhill Journal of Administration*, 4(1-2) Apr.-Sept. 77, p.1-39.

## DEMOCRACY

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PHADNIS, UMASHANKER. Democracy takes firm roots in Bangladesh. *Hindustan Times*, 7 May 79, p.7.

#### DEVELOPMENT ADMINISTRATION

SAPRU, R.K. (Punjab Univ., Chandigarh). Development administration: an introduction. *Prashasnika*, 6(4) Oct.-Dec.77, p.12-21.

The concept of development administration which refers to organised efforts to carry out development-oriented objectives has acquired immense importance in developing countries engaged in the tasks of nation building and socio-economic progress. The general and regulatory administration need much more development to carry out the growing functions of the government. Various definitions given by scholars in public administration indicate that the primary objective of development administration is to strengthen the administrative machinery to bring about allround development. An attempt is made in this paper to analyse both the sides of development administration, namely, administration of development and development of administration.

#### DISASTER RELIEF

RAJAGOPALAN, S. (Revenue Dept., Madars). Role of district administration in emergency relief. *Administrator*, 22(4) Winter 77, p.1137-48.

Relief operations are necessary in case of natural calamities like drought, floods, cyclones, etc. In such emergency relief operations the district administration has to function on a war footing to coordinate the activities of various departments. The role of district administration in these relief operations is explained against the work done in various districts—Madurai, Tanjavur, Salem, etc.

#### DISTRICT ADMINISTRATION

GAMAGE, CYRIL and MARTIN

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PITALE, R.L. (Lal Bahadur Shastri National Academy of Administration, Mussoorie). Profile of district administration. *Administrator*, 22(4) Winter 77, p.1131-5.

The roles of the present day District Collector and his counterpart in the British days are more or less the same. The change is only in the extent of supervisory power over the development department. As most of these departments in district administration have a link with their corresponding departments at the State level, the regulatory control is much diluted and calls for an organisational change. This change can be achieved by the integration of the level functional services with the leadership provided by the administrative services.

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CHAKRAVARTHY, NITISH. Hurdles to Joint ventures abroad. *Hindu*, June 79, p.8.

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BRADNOCK, ROBERT. Economic development in India : a Village perspective. Round Table, (272) Oct. 78, p.325-32.

DAS, NABAGOPAL. Solving the problems of unemployment, poverty and growth. *Capital*, Supplement to 12 Apr. 79, Annual Number 78/79, p.65-7.

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T.T. Krishnamachari Memorial lecture, 1979.

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LUXTON, P. A new look at the 'two gap' approach to economic development. *Indian Journal of Economics*, 59(234, pt.3) Jan. 79, p.267-88.

RAJADHYAKSHA, V.G.<sup>1</sup> Development strategy : meeting managerial challenge. *Economic Times*, 17 Apr. 79, p.5.

RAO, V.K.R.V. A socio-economic approach to technological change and development. *Yojana*, 23(6) 1 Apr. 79, p.11-15.

STRICKLAND, JILL. A new theory of economic growth. *Economic Times*, 8 Apr. 79, p.4.

SWAMINATHAN, M.S. Towards self-replicating economic growth. *Kurukshetra*, 27(13) 1 Apr. 79, p.16-19,27.

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## ECONOMIC PLANNING

BHOOTHALINGAM, S. The rolling plan—down the hill? *Indian Express*, 5 May 79, p.6.

BULL, ROSE. Social accounts, social indicators and development planning. *Development and Change*, 9(4) Oct. 78, p. 613-30.

CHAKRAVARTY, SUKHAMOY. Planning for economic growth : basic issues. *Mainstream*, 17(38) 19 May 79, p.9-10, 32.

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*Contents* : A brave new plan—but will it work? by Pran Chopra; Mixing continuity and innovation, by Malcolm S. Adiseshiah; The seeds of radical change, by V.K.R.V. Rao; Sixth Plan highlights.

LAKDAWALA, D.T. Draft plan : forces of growth. Commerce, 138 (3539) 14 Apr. 79, p. 587-90.

These are extracts from S.V. Desai Memorial Lectures delivered in Ahmedabad on 24-25 March 1979.

———. Plan finances in a federal economy. Yojana, 23 (9) 16 May 79, p.5-14.

MARIETHU, V.T. Micro-level planning problem. Business Standard, 7 June 79, p.5.

MATHUR, P.C. Spatialising economic planning (review article on "District planning in Rajasthan" ed. by Kanta Ahuja). Indian Journal of Public Administration, 25 (1) Jan.-Mar. 79, p.230-4.

MEHTA, DINESH. National information system for planning. Yojana, 23 (7) 16 Apr. 79, p.13-14.

PAI, T.A. Planning time : to face facts. Mainstream, 17(34) 21 Apr. 79, p. 11-13.

RAHMAN, A., K. SUNDARAM, N.R. RAJAGOPAL and A.V. RAMAN. R & D planning and national plans. Economic and Political Weekly, 14 (12-13) 24-31 Mar. 79, p.635-8.

RAJ KIRSHNA. Oliver Twists always a problem. Eastern Economist, 72 (15) 13 Apr. 79, p.778-80.

RONDINELLI, DENNIS A. National investment planning and equity policy in developing countries : the challenge of decentralized economy. Policy Sciences, 10 (1) Aug. 78, p.45-74.

The impact of national economic planning in developing countries over the past three decades has been severely limited. Little evidence supports the contention that it has either directly improved investment decisions for stimulating economic growth or significantly affected development policy making. Constraints on implementing national planning in Asia include weaknesses of political and administrative support for national plan deficiencies in their

content, difficulties of relating plan priorities to investment decision making, ineffectiveness or inappropriateness of comprehensive planning methods and techniques, and inadequate administrative capacity to implement and evaluate multi-sectoral investments strategies. Changes in Asian development policy toward growth with equity imply the need for more decentralized methods and arrangements for planning, creation of a stronger relationship between policy planning and program implementation, and diffusion of administrative capacity among a wide variety of public and private institutions to generate, formulate and implement investment policies and projects.—*Reproduced.*

SACHS, IGNACY. Local autonomy and ecodevelopment planning. Mainstream, 17 (42) 16 June 79, p.11-13.

SUNDARAM, K.V. (Planning Commission, New Delhi). District planning : the case of Maharashtra. Indian Journal of Public Administration, 25 (1) Jan.-Mar. 79, p.57-73.

K.V. Sundaram's main argument in his paper on district planning is that, of the several experiments in multilevel planning in the States in recent years, the case of Maharashtra is significant. That State has come to have this role not accidentally, but through an evolutionary, empirical process of political initiatives and bureaucratic improvisations. True, this process is still continuing but where it has succeeded indisputably is in containing regional pulls and fixing the district as the unit of planning. Some of the constraints and rigidities, pointed out by Sundaram, may have been due to the fact that district planning in Maharashtra was given a practical shape after the fifth five year plan had more or less been finalised; therefore, the scope for administrative manoeuvrability and for interdistrict transfer of funds was limited. However, with regard to both these vital points of planning process, it is possible to conceive of some in-built operational freedom for the districts and also some

flexibility with regard to the scope of the schemes, which have application in more than one district, in order to permit allocations or transfer of funds. These are matters of detail which can be looked after in the process of implementation of the five year plans in the future but there seems to be no doubt that the Maharashtra district planning structure has several interesting features and that the State has indeed taken some bold steps in the direction of decentralised planning—*Reproduced from editorial.*

VAN HAMEL, B.A. and A.M.C. JANSSEN. The integral structure plan (ISP) for the North of the Netherlands. *Planning and Development in the Netherlands*, 10 (1) 78, p.42-96.

#### ECONOMIC POLICY

FERBER, ROBERT and WERNER Z. HIRSCH. Social experimentation and economic policy: a survey. *Journal of Economic Literature*, 16 (4) Dec. 78, p.1379-1414.

JAMIESON, IAN. Some observations on socio-cultural explanations of economic behaviour. *Sociological Review*, 26 (4) Nov. 78, p.777-806.

#### ECONOMICS

SAMUELSON, PAUL A. The canonical classical model of political economy. *Journal of Economic Literature*, 16 (4) Dec. 78, p.1415-34.

#### EDUCATION

CHAUDHRY, D.R. New pattern of education. *Economic Times*, 3 June 79, p.4.

JAMES R.S. Creativity in education. *Indian Express*, 31 May 79, p.6.

SILVER, HAROLD. Education and public opinion. *New Society*, 7 Dec. 78, p.576-8.

#### EDUCATION AND STATE

ABRAHAM, A.S. Janata's education policy: old wine in not-so-new bottles. *Times of India*, 23 Apr. 79, p.8.

KABAD, B.K.R. Hurdles of language: Janata's education policy. *Times of India*, 16 May 79, p.8.

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DHANAGARE, D.N. Sixth Lok Sabha election in Uttar Pradesh—1977. *Political Science Review*, 18 (1) Jan.-Mar. 79, p.28-35.

JHA, SHANKAR KUMAR and SATYA NARAYAN MISRA. Thematic contents of parliamentary poll meetings 1977. *Journal of Constitutional and Parliamentary Studies*, 12 (2) Apr.-June 78, p.211-17.

KINI, N.G.S. Limits of the Janata wave the case of Maharashtra in 1977 Lok Sabha elections. *Political Science Review*, 18 (1) Jan.-Mar. 79, p.52-88.

MERRIN, MARY BETH and HUGH L. LEBLANC. Parties and candidates in 1972: objects of issue voting. *Western Political Quarterly*, 32 (1) Mar. 79, p.59-69.

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ROY, RAMASHRAY and D.L. SHETH. The 1977 Lok Sabha election outcome; the salience of changing voter alignments since 1969. *Political Science Review*, 17 (3-4) July-Sept. and Oct.-Dec. 78, p.51-63.

WILLIAMS, PHILIP and GRAHAM K. WILSON. The 1976 elections and the American political system. *Political Studies*, 25 (2) June 77, p.182-200.

## ELECTRIC POWER

AIYAR, SWAMINATHAN S. Easing the power shortages : poor performance of electricity boards. *Times of India*, 10 Apr. 79, p.8.

## • EMERGENCY POWERS

BETEILLE, ANDRE. Intellectuals and the Indian emergency. *International Social Science Journal*, 30 (4) 78, p.944-6.

DHOLAKIA, H.C. Re-thinking on emergency provisions : the Council of Nation. *Journal of Constitutional and Parliamentary Studies*, 12 (1) Jan.-Mar. 78, p.30-42.

## EMPLOYEE MORALE

DASH, C.D. (G.B. Pant Univ. of Agriculture & Technology, Pant Nagar). Individual civil servants in state administration: morale. *Indian Journal of Public Administration*, 25(1) Jan.-Mar. 79, p.180-9.

C.D. Dash in his article tries to throw light on the civil service morale in Uttar Pradesh by a field survey and gives the result in a series of explanatory statements and connected tables. He looks at morale from different socio-economic angles and comes to the conclusion that the morale of the lower civil service in the state is poor. The responses to his questionnaire indicate the nature of complaints of the personnel of a part of the State civil service—*Reproduced from editorial*.

## EMPLOYMENT

AGRAWAL, S.M. New strategy for rural employment. *Khadi Gramodyog*, 25(8) May 79, p.377-81.

PAI PANANDIKAR, D.H. Employment through incentives. *Hindustan Times*, 10 Apr. 79, p.9.

RAMANUJAM, M.S. and M.C. GOEL. Employment and manpower information for rural employment planning in India.

*Manpower Journal*, 14(4) Jan.-Mar. 79, p.53-74.

SABAPATHY, S. Time bound programme for full employment. *Yojana*, 23(7) 16 Apr. 79, p.21-3.

SUNDARAM, K.V. Poverty alleviation in rural areas through employment creation — implications of block level planning and other methodologies. *Manpower Journal*, 14(4) Jan.-Mar. 79, p.27-42.

## • ENERGY RESOURCES

KAMRA, M.R. and A.K. MUKHERJEE. Energy resources : steps towards further development. *Economic Times*, 4 June 79, p.5.

MANNE, ALAN S., RICHARD G. RICHELIS and JOHN P. WEYANT. Energy policy modeling : a survey. *Operations Research*, 27(1) Jan.-Feb. 79, p.1-36.

RAJADHYAKSHA, V.G. Energy management. *Yojana*, 23(7), 16 Apr. 79, p.5-8, 18.

## ENTREPRENEUR

RAI, K.K. Entrepreneurs as chief executives. *Integrated Management*, 18(4) Apr. 79, p.23-6.

## ENVIRONMENT

THREATENED environment. Seminar (237) May 79, p.10-45. (Entire issue).

*Contents* : The problem, by Shivaji Rao; The Taj Mahal, by T. Shivaji Rao; Chembur's terrible two, by Navroz Mody; The forest cover, by Anupam Mishra; The Tehri disaster, by Bharat Dogra; The larger question, by Rajni Kothari; Communication; Further reading : a select and relevant bibliography compiled by M.S. Limaye.

## EQUALITY

APPADORAI, A. Ensuring economic

equality. *Statesman*, 31 May 79, p.6.

### EXECUTIVES

BENJAMIN, T.S. (State Housing Commission, Western Australia). Executive stress and organisation strain in the life of the modern manager. *Indian Journal of Public Administration*, 25 (1) Jan.-Mar. 79, p.202-5.

T.S. Benjamin in his paper 'Executive Stress and Organisation Strain in the Life of the Modern Manager' has drawn attention to what is happening to business executives in Australia where, he hints, their responsibilities lead to the cracking up of their lives quite early. At the same time the personal competence of business executives is not seen to be improving. The writer feels that much should be done to temper executive stress with a sane, balanced course of training in order to bring out happy executives, not just efficient executives. Probably this topic needs more of research and study but even as a matter of subjective impression, of the senior executives and their role in corporations, Benjamin's observations will help crystallising what the elements of work tension are; and, when identified, measures can be thought of as to how they can be checked if not altogether eliminated.—*Reproduced from editorial.*

LEGGAT, TIMOTHY. Managers in industry: their background and education. *Sociological Review*, 26(4) Nov. 78, p.807-26.

OSTLUND, LYMAN E. Attitudes of managers toward corporate social responsibility. *California Management Review*, 19(4) Summer 77, p.35-49.

### EXPENDITURES, GOVERNMENT

RAO, V.K.R.V. Growing government expenditure: the real issue — functional unity. *Commerce*, 138(3546) 2 June 79, p.948-9.

SINGHVI, G. C. (Add. I.G.P., Jaipur), Curtailment of unproductive governmental expenditure. *Prashasika*, 6(4) Oct.-Dec.77, p.36-47.

Huge unproductive governmental expenditure is one of the main reasons behind continuously rising prices. The absurdity behind the economy measure of imposing 5 per cent or 10 per cent general cut in budgeted expenditure of every department is explained. There are innumerable ways to curtail unproductive government expenditure, but the author has given a few illustrative suggestions. Relevant factors which constitute the conceptual base for curtailment of expenditure are enumerated. It is suggested that a comparative depth study of statistics about governmental expenditure over a number of years is likely to reveal the causes behind increasing expenditure.

VAKIL, C.N. Expenditure Commission should resist political pressures. *Commerce*, 138(3546) 2 June 79, p.950-3.

### FARM MACHINERY

JAIN, B.K.S. Indian agriculture: are tractors relevant? *Economic Times*, 21 May 79, p.5.

### FARM PRODUCE—PRICES

CHOPRA, PRAN. Pandora's box of farm prices. *Indian Express*, 23 Apr. 79, p.6.

MEHTA, BALRAJ. Farm production and prices. *Indian Express*, 25 May 79, p.6

MELLOR, JOHN W. Food price policy and income distribution in low-income countries. *Economic Development and Cultural Change*, 27(1) Oct. 78, p.1-26.

### FARM PRODUCE—STORAGE

PADMANABHAN, B.S. Foodgrains and irradiation. *Hindu*, 14 Apr. 79, p.8.

## FARM WAGES

REDDY, M. \*ATACHI. Official data on agricultural wages in the Madras Presidency from 1873. *Indian Economic and Social History Review*, 25(4) Oct.-Dec. 78, p.451-66.

## FEDERAL AID

LAKDAWALA, D.T. Federal economy. *Economic Times*, 24 May 79, p.5; 25 May 79, p.6.

## FEDERAL-STATE RELATIONS

ZUTSHI, RAVI. (San Diego State Univ., California). Depoliticised centre-state interaction : a federal issue. *Indian Journal of Public Administration*, 25(1) Jan.-Mar. 79, p.149-53.

Ravi Zutshi in his paper 'Depoliticised Centre-State Interaction' points his accusing finger at what he feels is a shift of ground in our posture at international gatherings and Centre-State relations. In the international arena, according to the writer, we, along with other under-developed countries, have been pointing out the responsibility of the developed countries to the developing, through appropriate sharing of technology, trade preference, etc. Yet, at the national level, this line of argument is rarely used; instead, the economic efficiency criteria are sought to be applied. As a result, States, already with a developed infrastructure and good resource position, continue to draw the major projects while the socio-economic problems of the States relatively neglected in the process become more and more serious. Zutshi feels that the solution is through greater interaction between the Centre and the States rather than through decentralisation.—*Reproduced from editorial.*

## FEDERALISM

AKINSANYA, ADEOYE. Federalism and military rule in Nigeria, 1966-75. *Journal*

of the Indian Law Institute, 20 (3) July-Sept. 78, p. 387-405.

This is a paper presented at International Conference on Federalism organised by the Nigerian Institute of International Affairs, Lagos, Nigeria, May 10-14, 1976.

JAIN, R.B. Federalism in India : emerging pattern and public policy. *Journal of Constitutional and Parliamentary Studies*, 12(1) Jan.-Mar. 78, p. 1-14.

MATHIE, WILLIAM. Political community and Canadian experience : reflections on nationalism, federalism, and unity. *Canadian Journal of Political Science*, 12(1) Mar. 79, p. 3-20.

## FERTILISERS

RAMASWAMY, V.S. Fertiliser movement. *Economic Times*, 24 Apr. 79, p.5, 25 Apr. 79, p. 5.

## FINANCE, PUBLIC

McTIGHE, JOHN J. Management strategies to deal with shrinking resources. *Public Administration Review*, 39(1) Jan.-Feb. 79, p.86-90.

## FINANCE, PUBLIC—POLICY

CAMERON, DAVID R. The expansion of the Public economy : a comparative analysis. *American Political Science Review*, 72(4) Dec. 78, p.1243-61.

## FLOOD CONTROL

SEN SARMA, S.B. Flood control—an evaluation. *Business Standard*, 22 May 79, p.5.

## FOREIGN COMMERCE

NAMBOODIRI, P.K.S. Modernisation plan : scramble for China market. *Economic Times*, 7 May 79, p.5.

PENDSE, D.R. Export incentive : a case

for cash compensatory support. Commerce, 138(3539) 14 Apr. 79, p.591-4, 607.

### FOREIGN EXCHANGE

JHA, PREM SHANKAR. Consequences of FERA. Economic Times, 18 Apr. 79, p.5; 19, Apr. 79, p.5.

### FREEDOM OF THE SEAS

LENG, LEE YONG. Offshore boundary disputes in Southeast Asia. Journal of Southeast Asian Studies, 10 (1) Mar. 79, p.175-9.

### GENERALISTS

KEENLEYSIDE, T.A. The generalists versus the specialists: the Department of External Affairs. Canadian Public Administration, 22(1) Spring 79, p.51-71.

### GOVERNMENT

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The Committee on Public Undertakings has presented several reports on the working of the Jute Corporation of India. Here the author has examined some of the facts stated and conclusions drawn in the 13th

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FERNANDES, GEORGE. Tendentious campaign against the public sector. Indian Express, 16 Apr. 79, p.11; 18 Apr. 79, p.11.

KHANNA, K.C. Future of public sector. Times of India, 5 June 79, p.8.

—Perks in public sector: "excessive" payments in perspective. Times of India, 1 May 79, p.8.

Here are comments on the report of the Committee on Public Undertakings dealing with the perquisites enjoyed by top executives in the public sector. The Committee's conclusions are unwarranted but the report has raised important issues. No public sector executive feels that he is privileged and in comparison with the executives in the private sector his take-home pay can hardly be regarded as excessive. Curtailment of privileges in public sector may inhibit the mobility of managerial talent from private to the public sector.

MATHUR, NARESH DUTT (Univ. of Rajasthan, Jaipur). Profitability of public enterprises. Lok Udyog, 13(1) Apr. 79, p.25-7.

Profit position of public enterprises in India is not satisfactory. Lack of sound sales management and suitable pricing policies are the two reasons responsible for the low earning power of the enterprises. For both these reasons the enterprises cannot be blamed as it is Government which fixes the prices for their products and sets product mix for them.

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This article develops a technique for the analysis of corporate objectives in the public sector. The public sector, being a conglomerate of enterprises rather than a homogeneous set of units, has to evolve a set of cohesive objectives. The technique presented in this article uses a set of theoretical approach to measure the cohesiveness of objectives, on the concept of a "convergence coefficient". This article further suggests a way to improve the congruence of objectives among the various public sector units.—*Reproduced*.

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#### INCOME TAX

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The draft five year plan 1978-83 calls for a major effort at mobilisation of additional resources. Much of this effort will have to be directed towards raising further tax revenues. So far, the policy-makers have mainly relied on indirect taxes in their efforts to raise additional resources. Since indirect taxes already contribute more than 77 per cent of the total tax revenues, a stage has clearly been reached where we have to rely increasingly on direct taxes.

In examining the possible changes in the system of direct taxation, while revenue implications are no doubt important, considerations of equity and incentive cannot be ignored.

Within the set of direct taxes, income-tax is the principal source of revenue. The

focus of this paper, therefore, is on possible rationalisation of the system of income taxation. It excludes from the scope of its analysis provisions relating to enterprises, incorporated or otherwise, including co-operative societies. Linking the scope to the taxation of individuals and Hindu undivided families, attention is focused on the question of what ought to be the tax entity, the tax treatment of this entity, and the consequences thereof in terms of equity and revenue. In this context, some of the existing provisions on exemptions and deductions are reviewed from point of view of equity and incentive for saving.—*Reproduced.*

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Commonwealth Workshop on Irrigation Management, sponsored by the Commonwealth Secretariat and the Government of India in association with the Overseas Development Institute, London and the Administrative Staff College, Hyderabad, was held in Hyderabad, during 17-27 October, 1978. It was attended by delegates from ten countries of South Asia and Africa and the problems of irrigation management in the semi-humid tropics were discussed. In his inaugural address

Shri S. P. Mukerji, while dedicating the Workshop to the small and marginal farmers, the tail-end farmers and the rain-fed farmers all over the world, outlined the essentials of good irrigation management.

The major conclusions and recommendations which emerged from the Workshop are presented under the following heads: (1) Planning of irrigation schemes, (2) Management of large-scale irrigation, (3) Management of small-scale irrigation, (4) Management of ground water irrigation, and (5) Finance staffing, monitoring and evaluation.

The country policy report on irrigation management in India presented at the workshop describes in detail various issues, namely—irrigation management in India, area under different types of irrigation, water use under different types of irrigation, organisation involved in irrigated agriculture, personnel involved in irrigation organisation, allocation of finance to irrigated agriculture, water changes and taxes, legal framework, farmer's organisations, and training institutions.

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In any legal system permitting judicial review of legislative and administrative action, a backlog of cases is unavoidable. In India the largest volume of litigation is against the government, its agencies and statutory bodies. Administrative remedies

are too often exercises in futility and the ultimate correction has to be obtained from the courts. Better litigation policy on the part of the State is necessary for just settlement of legitimate claims. Inept drafting due to too much of legislation has contributed to the burden of the litigious system which is understaffed. It is wrong to assume that there are fewer judicial working days. As, much time is spent in arguing a case, cooperation of practising lawyers is necessary to save the working time. The system of judicial review is worth cherishing and any attempt to blow out the lamp of review must be resisted.

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A sunset law is a special kind of law which automatically terminates government agencies, programmes, regulations, or other laws after specified time periods unless the legislature first reviews and then decides to recreate them. Colorado was the

first state to have such legislation in 1976 and many other states have followed. In this article the author has discussed first, what sunset is and how it differs from the present system ; second, the experience with sunset in the states; third, how the federal sunset process is designed to work; fourth; what sunset will do the federal government; fifth, how the sunset bill before the congress can be improved.

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Although Indian intellectuals, including some eminent social scientists, have passed severe judgements on compensatory discrimination policies, it is only in the last few years that systematic research on their effects has been undertaken. And unfortunately very little of it has touched on the subject of reserved seats in legislatures.

For purposes of deciding whether reserved seats should be extended or terminated, the collection and analysis of data about their performance is only a first (though essential) steps. The policy decision involves at least three major sorts of questions beyond the estimation of costs and benefits uptill now.

First, once a pattern of costs and benefits is ascertained, there is the question of whether it can be expected to continue in the future.

Second, since the goals and dangers of the compensatory discrimination policy are multiple, a evaluation of costs and benefits requires that some kind of weights and priorities be assigned to these goals or dangers. These can be supplied only by a vision of future society that unites the desirable with the possible.

Third, evaluation must be comparative. Acceptance or rejection of the package of benefits and costs believed to be associated with reserved seats must be compared with the costs as well as the benefits anticipated to arise from any alternative that is believed to be preferable.—*Reproduced*.

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*Contents :* Introduction, by Alan Black; The cost-revenue squeeze in American public transit, by James E. Sale and Bryan Green; Urban transportation planning in transition : the sources and prospects of TSM (Transportation System Management), by Ralph Gakenheimer and Michael Meyer.

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BELLMAN, GEOFF. 20 thoughts on dealing with management. *Training and Development Journal*, 33 (4) Apr. 79, p. 3-8.

GHOSH, B. Quantitative methods in management : applications to health and family planning programme. *Management in Government*, 10(3) Oct.-Dec. 78, p.279-93.

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#### MANAGEMENT BY OBJECTIVES

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KEARNEY, WILLIAM J. Behaviorally anchored rating scales—MBO's missing ingredient. *Personnel Journal*, 58 (1) Jan. 79, p. 20-5.

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PREEK, UDAI. Some issues in designing human resources development. *Administrative Change*, 5 (2) Jan.-June 78, p. 133-40.

This is a slightly modified version of a paper presented at the 13th Alumni Conference of the Indian Institute of Management, Ahmedabad, held in Bombay during March 10-11, 1978 on "Human resources development : new frontiers".

RANGNEKAR, SHARU S. Changing patterns of human resource development. *Integrated Management*, 14 (4) Apr. 79, p. 13-16.

### MASS MEDIA

ABRAHAM, A. S. Communication and growth: free media a vital aid to development. *Times of India*, 2 Apr. 79, p. 8.

GUPTA, SUNANDA. Role of mass media in developing countries. *Prashasnika*, 6 (4) Oct.-Dec. 77, p. 120-4.

### MATERIALS MANAGEMENT

JAGANNATHAN, G. A pragmatic approach to materials management. *Indian Management*, 18 (4) Apr. 79, p. 21-2.

RANGNEKAR, SHARU S. Material management in 2000 A. D. *Integrated Management*, 14 (3) Mar. 79, p. 25-34

### MEDICAL EDUCATION

AGGARWAL, O. P. (Univ. College of Medical Sciences, New Delhi). Study of some aspects of administration of medical

education in India. *Health and Population Perspectives and Issues*, 1 (3) July-Sept. 7, p. 220-9.

A study was carried out during the period 1976-1977 to find out some of the aspects in administrative set-up of different medical colleges, namely, admission capacity, procedure of admission, system of examinations, staffing pattern of departments with designations and pay scales of the medical teachers and experience and qualifications required of teachers at the time of appointment.

Information was received from 30 medical colleges. The most characteristic finding of the study is that no uniformity is maintained in any one sphere of the administrative set-up in medical colleges run by two different States or administrative organisations. The differences are more striking in admission procedures, designations, pay structure of the medical teachers, provision of non-practising allowance and marks allotted for different subjects in examinations. A uniform system of administration of medical education on the pattern of University Grants Commission has been suggested.—*Reproduced*.

### MEDICAL SERVICE

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BARUA, B.P. Muslim approaches to forms of government in the Indo-Pak sub-continent, 1919-1947. *Indian Political Science Review*, 13(2) July 79, p. 154-67.

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—Public policies and big business. *Mainstream*, 17(42) 16 June 79, p. 8-10, 29.

PARANJPE, H.K. Policy on big houses. *Economic Times*, 1 May 79, p. 5; May 79, p. 5.

## MOTIVATION

BERY, L. Ed. Motivation management. *Journal of Systems Management*, 30(4) Apr. 79, p. 30-2.

MEHTA, PRAYAG (National Labour Institute, New Delhi). Work motivation in public sector industry: some research findings. *Management in Government*, 10(3) Oct.-Dec. 78, p. 237-57.

Various research studies suggest that the organisation setting, the nature of job, interpersonal relations at the work place, employee's personality and his needs, organisation climate, reward and personnel policies, etc., affect employee's work motivation. Important results of these research studies are summarised in this paper to develop an understanding of work motivation in Indian public sector industry.

MINER, JOHN B. Twenty years of research on role motivation theory of

managerial effectiveness. *Personnel Psychology*, 31(4) Winter 78, p. 739-60.

VITALIS, TONY. Motivation to work — some current theories. *Management Services*, 22(11) Nov. 78, p. 16-19.

## MOTOR VEHICLES—TAXATION

LINN, JOHANNES F. Automotive taxation in the cities of developing countries. *Nagarlok*, 11(1) Jan., Mar. 79, p. 1-23.

## MUNICIPAL FINANCE

BHATT, MAHESH and V.P. BHARDWAJ (Gujarat Univ. Ahmedabad). Municipal finances in Gujarat: the problem of imbalance between needs and resources. *Nagarlok*, 11(1) Jan.-Mar. 79, p. 24-32.

Municipal bodies in Gujarat have not been able to mobilise adequate resources to meet minimum requirements of civic amenities. Their sources of revenue are taxes, non-tax revenues and grants-in-aid. In fact property taxes should be the primary source of revenue but unfortunately indirect taxes predominate in the tax structure. The purpose of this paper is to highlight the imbalance between needs and resources of municipal bodies in Gujarat and discuss then ways and means to fill up the gap in the existing tax structure. It is suggested that the solution to the problem of underassessment of property lies in assigning that assessment work to a central valuation agency. This paper was presented at the seminar on "The role of direct and indirect taxes in underdeveloped countries" held at Department of Economics, Gujarat University, Ahmedabad, on 8-9 April 1978.

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## MUNICIPAL OFFICIALS

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Kota Municipality was established in 1863. The president is elected by the members from among themselves. After 1941, there have been only four Presidents—Shambudayal Saxena, Shital Prasad Mathur, Himmat Sain and Daudayal Joshi. Details about their ages, education, socio-economic background, political experience, and activities in non-political field are presented. The success of Presidential leadership depends upon the support of his followers. In this paper an attempt is made to analyze the leadership traits of the four Presidents. Their relations with the Minister for Local Self Government, Director of Local Bodies, the Board Secretary, Subordinates and citizens are explained with the help of a number of incidents. The leadership style of these four Presidents is of four separate types, namely—Social and democratic leadership, reformer leadership, political party leadership, and bureaucratic leadership. The necessary qualities for successful Presidential leadership are pointed out.

## MUNICIPAL SERVICES

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RAMA RAO, S. and M. NAGESWARA RAO. Urbanization—its impact on present and future urban public service systems in Karnataka by 2000 A.D. Nagarlok, 11(1) Jan.,Mar. 79. p. 33-51.

STIPAK, BRIAN. Citizen satisfaction with urban services: potential misuse as a performance indicator. Public Administration Review, 39(1) Jan.-Feb. 79, p. 46-52.

## NATIONALISM

GUHA, AMALENDU. Great nationalism, little nationalism and problem of integration: a tentative view. Economic and Political Weekly, 14(7-8) Annual Number, Feb. 79, p. 455-8.

RAM, N. Dravida movement in its pre-independence phases. Economic and Political Weekly, 14(7-8) Annual Number, Feb. 78, p. 377-402.

## NEWS

GENOVA, B.K.L. and BRADLEY S. GREENBERG. Interests in news and the knowledge gap. Public Opinion Quarterly, 43(1) Spring 79, p.79-91.

## NUTRITION

RAM, ERIC R. and VASANT M. HOLKAR. A community kitchen in the Kamanves slum, India. Assignment Children, (43) July-Sept. 78, p. 47-56.

SAXENA, R.P. Feeding the ill-fed through applied nutrition programme. Kurukshetra, 37(5) 1 Dec. 78, p. 11-12.

## OMBUDSMAN

DERMOT, NAILL MAC. The ombudsman institution. Review, (21) Dec. 78, p. 37-42.

POWLES, GUY. Ombudsmen and human rights commissions. Review, (21) Dec. 78, p. 31-6.

SAHAY, S. By no means an ombudsman, 14 June 79, p. 6.

The Lok Pal Bill, now before the Lok Sabha has several disturbing features. It

shows excessive concern for parliamentarians and provides so many safeguards that complaints against them would be difficult. There are two definitions of misconduct, one for parliamentarians and another for other public men. A complaint against a parliamentarian can only be made to the "competent authority" and the table of various authorities in different cases is incorporated in the Bill. The Lok Pal as envisaged in the Bill appears to be far removed from his European cousin, the Ombudsman.

#### ORGANISATION

SESHADRI, K. The individual spirit and the organisation. *Administrative Change*, 5 (2) Jan.-June 78, p. 121-32.

#### ORGANISATIONAL CHANGE

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#### PAKISTAN—POLITICS

RASHID, JAMIL. Economic causes of political crisis in Pakistan: the landlords vs. the industrialists. *Developing Economics*, 16 (2) June 78, p. 169-81.

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#### PERSONAL TAXES

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McMASTER, JOHN B. Designing an appraisal system that is fair and accurate. *Personnel Journal*, 58 (1) Jan. 79, p. 38-40.

#### POLICE

AVASTHI, A. (Univ. of Saugar, Sagar), Police-public relations : some aspects. *Administrative Change*, 5 (2) Jan.-June 78, p. 179-83.

Although it is claimed that we have changed over from "police state" under colonial rule to "welfare state" after independence, the government is increasingly depending on police force which is rising in number. Various factors responsible for this phenomenon are analysed in this

paper. It appears that the primary function of police force is to protect and defend the rulers at the cost of the peaceful, law-abiding and tax-paying citizens. Apart from traditional functions the force is overburdened with multifarious responsibilities. It has to face complex situations like breach of law by persons holding responsible positions, protection to suspicious characters by political leaders, student violence, strikes, *satyagraha*, *gheraos*, etc. A few remedies to overcome this situation are suggested.

BHATTACHARJEA, AJIT. Danger signal Indian Express, 5 June 79, p. 6.

GILL, SUCHA SINGH and AMER SINGH AZAD. Policemen's struggle for rights. Economic and Political Weekly, 14 (22) 2 June 79, p. 931-2.

This paper deals with policemen's agitation in Punjab. Their demands are: (1) recognition of the union, (2) publication of the Police Commission's Report, (3) eight hour duty or extra money for extra work, (4) grant of weekly, gazetted, and other kinds of holidays or compensation for them, (5) end of insulting and abusive behaviour of officers and politicians, (6) recall of policeman doing domestic work at officer's residences, (7) revision of pay scales, rate of increments, and other allowances. (8) provision of residential accommodation, and (9) supply of terrycot uniforms. The authors feel that the agitation is bound to have widespread repercussion in other states.

GREGORY, F. E. C. Changes in American systems of policing since 1960 (A selective analysis). Police Journal, 51 (4) Oct.-Dec. 78, p. 357-65.

GUPTA, R. G. Ideal communication system for rural police in India. Indian Police Journal, 25 (2) Oct.-Dec. 78, p. 25-8.

HARDWICKE, GLYN. Who should control the police? Police Journal, 51 (4)

Oct.-Dec. 78, p. 349-56.

IYER, RADHA. Reasons for police unrest. Business Standard, 18 June 79, p. 5.

This article deals with the demands of agitating policemen. The demands are summed up under the following heads: (1) political non-interference. (2) better treatment from superiors, (3) housing facilities, and (4) the right to form associations.

JOSHI, PRABHASH. Punjab police unrest: failure at the top. Indian Express, 23 May 79, p. 6.

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The deployment of central forces in the states is a thorny political issue and still unresolved. The 44th constitution amendment has curtailed the powers of the Union Government in deploying the central forces in the states. It is suggested that clear enunciation of norms is necessary to avoid centre-state friction on this issue.

LEKHI, P. N. Time for central action to solve police problem. Indian Express, 11 June 79, p. 9.

MAHESHWARI, S. R. (I.I.P.A., New Delhi). Outburst of long suppressed anger. Hindu, 6 June 79, p. 8.

The policemen of many states have started public agitations to ventilate their grievances. The major grievance of the police constabulary are summed up under the following heads: (1) inadequate emoluments, (2) unduly long hours of work, (3) lack of housing, (4) harsh treatment accorded by the superior officers, (5) use of the policemen for personal works of the officers, (6) insecurity of job, and (7) absence of promotional opportunities. Intergrated national approach to the working

conditions<sup>o</sup> of the policemen and setting up of Whitley-type councils in each state is suggested.

MALHOTRA, INDER. Grim portents froth Punjab : police defence and after. Times of India, 17 May 79, p. 8.

MEHRA, AJAY K. Fair pay, yes; agitation never : a sane approach to police problems, "Hindustan Times, 17 June 79, p. 1.

NATH, T. Police mutiny and after. Hindustan Times, 20 June 79, p. 9.

NAYAR, KULDIP. On leaden feet to a fire. Indian Express, 6 June 79, p. 6.

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*Contents* : Paying the price for enforcing law, by Budruddin Tyabji; Signs of discontent overlooked for years, by S. Mullick.

PRASAD, K. N. Police process: its concept, functions and structure. Indian Police Journal, 25 (2) Oct.-Dec. 78, p. 3-14.

ROY, RANJIT. Shadow of the raj. Business Standard, 29 June 79, p. 4.

SAKSENA, N. S. Anatomy of police indiscipline. Times of India, 26 May 79, p. 8.

—Impartial boards to choose police IG: reform urgently needed. Times of India, 9 Apr. 79, p. 8.

WAGLE, S. N. The tough lot of Maharashtra policemen. Business Standard, 10 June 79, p. 4.

YANIK, A. Police and black people in U. K. Times of India, 2 May 79, p. 8; 3 May 79, p. 8.

## POLITICAL CAMPAIGNS—FUNDS

JAIN, GIRILAL. CIA's intervention in India : Mr. Moynihan confuses the issue. Times of India, 18 Apr. 79, p. 8.

NAYAR, KULDIP. Funding the elections. Indian Express, 18 Apr. 79, p. 6.

## POLITICAL DEVELOPMENT

SUSHIL KUMAR. The concept of political development. Political Studies, 26 (4) Dec. 78, p. 423-38.

The assumptions of universal unilinear development were articulated with Weberian theoretical and methodological perspectives to discover principles of organizing politics and administration in the new nations. The focus was on the capability of political organization in relation to its socio-economic environment. The organis- mic criteria of structural differentiation and integration were applied to political organization. Its development in terms of these criteria was viewed as political development: an immanent process with an evolutionary spillover. Political development so conceptualized came to be characterized by a collectivist orientation. It increasingly diverged from the norms of democratic-liberalism. As a concept it became oppressive and inimical to freedom. The need was to restore a normative emphasis to it. —*Reproduced.*

## POLITICAL PARTIES

JOSHI, B. K. Labour closing gap with Tories: UK's election scene. Times of India, 28 Apr. 79, p. 8.

McKEAN, MARGARET A. Japan's beleaguered ruling party. Current History, 75 (441) Nov. 78, p. 158-63, 181.

MARSHALL, THOMAS R. Party responsibility revisited : a case of policy discussion at the grass roots. Western Political Quarterly, 32 (1) Mar. 79, p. 70-8.

## POLLUTION

GARG, R. B. L. Apathy to pollution control. Capital, 182 (4562) 18 June 79, p. 2-4.

TAYLOR, DAVID L. and WILLIAM L. MILLER. The adoption process and environmental innovations: a case study of a government project. Rural Sociology, 43 (4) Winter 78, p. 634-48.

YU, Y. C. The demographic situation in China. Population Studies, 32 (3) Nov. 78, p. 427-47.

## PORTS

PILLAI, S. C. C. ANTHONY. Port problems. Business Standard, 14 Apr. 79, p. 5; 17 Apr. 79, p. 5.

## POVERTY

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CHRISTOFFERSEN, LEIF E. The bank and rural poverty. Finance & Development 15 (4) Dec. 78, p. 18-22.

DANTAWALA, M. L. Poverty and unemployment in rural India. Janata, 13 (34) 6 May 79, p. 23-5.

ENSMINGER, DOUGLAS. Freedom from poverty in three generations. Indian Express, 9 Apr. 79, p. 6.

—Need to organize the rural poor. Indian Express, 2 Apr. 79, p. 6.

GANDHI, RAJMOHAN. Poverty in America. Indian Express, 22 May 79, p. 6.

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LASSEN, CHERYL A. Reaching the assetless rural poor. Development Digest, 17 (1) Jan. 79, p. 3-26.

RAO, V. K. R. V. Has rural poverty increased in India? Eastern Economist, 72 (12) 23 Mar. 79, p. 627-33.

The is the first lecture under the Ramachandra Sarvottam Dubhāsi Memorial Lecture series instituted by the University of Poona.

REDDY, G. YALLAMANDA. Tackling rural poverty in Asia. Kurukshetra, 27(14) 16 Apr. 79, p. 14-16, 24.

SUNDARAM, I. SATYA. Dimensions of war on poverty. Mainstream, 17 (38) 19 May 79, p. 20-4.

## POWER (SOCIAL SCIENCES)

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## PRESIDENTS

JAIN, H. M. Presidential prerogatives under the constitution. Journal of Constitutional and Parliamentary Studies, 12 (2) Apr.-June 78, p. 170-86.

## PRESS

CHOPRA, PRAN. Towards a free press. Economic and Political Weekly, 14 (12-13) 24-31 Mar. 79, p. 618-19.

IRANI, C. R. Role and responsibility of the Second Press Commission. Capital Supplement to 12 Apr. 79, Annual Number, 78/79, p. 119-26.

RAJAN, K. R. SUNDAR. Is press freedom in peril? Hindustan Timex, 4 May 79, p. 7.

SAHAY, S. Access to information. Statesman, 26 Apr. 79, p. 6.

SARKAR, CHANCHAL. My concept of a free press. *Vidura*, 16(2) Apr. 79, p.121-3.

#### PRESSURE GROUPS

GOLDSTEIN, JONAH. Public interest groups and public policy: the case of the Consumers' Association of Canada. *Canadian Journal of Political Science*, 12(1) Mar. 79, p. 137-55.

#### PRICES

BHOOTHALINGAM, S. Price stability in the future. *Indian Express*, 19 May 79, p.6.

KAUL, IKBAL. When 46 Kg. of rice cost a rupee. *Times of India*, 1 Apr. 79, p. 8.

PAI PANANDIKER, D. H. A time for mud-slinging. *Hindustan Times*, 8 May 79, p. 7.

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#### PRISONS

ALPERT, GEOFFREY P. Prisons as formal organizations: compliance theory in action. *Sociology and Social Research*, 63 (1) Oct. 78, p. 112-30.

DASWANI, SHAMAN LAL. Indian jails reforms long overdue. *Social Welfare*, 26(1) Apr. 79, p. 27-9.

DIAZ, S. M. Prison administration in India. *Indian Journal of Public Administration*, 25 (1) Jan.-Mar. 79, p. 120-48.

In his paper on prison administration in India, S. M. Diaz indicates how prison reform, although thought of over several decades, has hardly ever been attempted seriously, in any sustained manner, in our country. The lapse covers almost all facets of an offender's conviction and jailing, through his life in confinement, to his ultimate release and rehabilitation in society. Over-crowding in central and sub-

jails, the problem of remand and under-trial prisoners, the organisation and staffing of jails, security, food and medical facilities, prisoner's rights, prison routine, wages and work therapy, prisoner's education and counselling, parole and premature release, all have been dealt with by the writer, quoting extensively from several reports in India and abroad. The theme of prison administration requires a new look and, from this angle, this article deserves the attention of policy-makers and professionals, concerned with the improvement of our jails, as an integral part of the totality of criminal justice in the country.

The writer himself has offered solutions and remedies at each step, backed up by relevant authorities, many pioneers in the field included. The suggested reforms cover the entire span of prison administration, from a better deal for the remand and undertrial prisoners to an appropriate change in the constitution on the strength of the new interpretation by the Supreme Court on Article 21. The judicial cognisance of prison inadequacies is a helpful development and the remarks of the Finance Commission, not normally associated with suggestions of prison reform, have been forthright.

It is true that the initiative for jail reform has to come mainly from the State Governments and some of them like Maharashtra and Kerala have several improvements to their credit but, by and large, jail administration as a system has lagged behind others in this country. The sad fact is that this runs all through the organisation with equal force.—*Reproduced from editorial.*

#### PRODUCTION CONTROL

CHARNAK. The 'zero defect' concept. *Capital*, 182 (4560) 4 June 79, p. 16-17.

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pros and cons. *Yojana*, 23 (10) 1 June 79, p. 23-4.

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MILLER, WILLIAM B. Fundamentals of project management. *Journal of Systems Management*, 29 (11) Nov. 78, p. 22-9.

RAY, ANANDARUP and HERMAN G. VAN DER TAK. A new approach to the economic analysis of projects. *Finance and Development*, 16(1) Mar. 79, p. 28-32.

SATIA, J. K. and SAMUEL PAUL, Managerial evaluation of developmental programmes. *Management in Government*, 10 (3) Oct.-Dec. 78, p. 219-36.

### PROPERTY TAXES

JOSE, H. DOUGLAS. The incidence of property tax in rural Saskatchewan. *Canadian Journal of Agricultural Economics*, 27 (1) Feb. 79, p. 1-14.

### PROPORTIONAL REPRESENTATION

BALINSKI, M. L. and H. P. YOUNG. Criteria for proportional representation. *Operations Research*, 27 (1) Jan.-Feb. 79, p. 80-95.

### PUBLIC ADMINISTRATION

THE CO-ORDINATION of third-level courses in public administration : report of working party. *Administration*, 26 (2) Summer 78, p. 237-58.

The working party was formed at the request of the Education Committee of the Institute of Public Administration under the Chairmanship of Seamus O'Ciosain.

DEAN, ALAN L. Improving the organization and management of the executive branch : some perspectives on the Carter administration. *Bureaucrat*, 7(4) Winter 78, p. 48-52.

FOCUS on citizen and the administration. *Prashasika*, 7(3-4) July-Dec. 78, p. 1-164.

*Contents* : The Gandhian model of development, by P. D. Sharma; The Sarvodaya model of development, by K.L. Kamal; People's participation : a theoretical framework, by Shashi Rajan Tiwari; *Lok Prashasan aur jana-samanya*, by Vishnu Dutt Sharma; Citizen and development administration, by Meenakshi Hooja; People and development, by M.L. Sureka; People's participation in development process : experience and strategy, by Y. Sharma; Towards people's participation in social welfare programmes, by K.M. Sahai; People's participation in welfare programmes, by Saroj Gupta; People's participation in urban development, by B. Kambo; Land use plan, housing and slums by J. M. Khan; People's participation in housing development, by Jagdish C. Sharma; People's participation in industrialization, by Rama Kant; Citizen and administration : some issues, by V. Jagannadham; The anatomy of civil administration, by G. B. K. Hooja; Agencies for redress of citizen's grievances, by Nita Sanghvi; Grievance ventilation at the district level : a case study, by C. M. Jain and Rajendra Joshi; Postal services and the Indian citizen : problems of development without democratization or diversification, by P. C. Mathur; Public-police relations, by B. Hooja; Citizen and environmental planning, by Subrata Sinha; Role of voluntary agencies in rehabilitation of physically handicapped, by R. K. Sethi; *Janata evam niyojan vyavastha*, by R.M. Khandelwal; Education in Rajasthan, by J. S. Mehta; Citizen and administration : an inquiry into some problem area, by Geeta Chaturvedi; Rural development : dilemmas and perspectives, by Sudesh K. Sharma; Employment of physically handicapped, by Mohan Mukerji; *Udyogo ke madhyam se viklango ke liye rojgar ke avseronke srujan*, by Shri Krishan Sharma.

The superiority of Gandhian model of development over the Western and Marxian ones is explained by P. D. Sharma. Gandhian model envisages mean-

ingful change and purposeful growth. His Sarvodaya socialism is not good-oriented and is a man-oriented one where the autonomous self-sufficient village economy produces less but yields more joy and social satisfaction. The central theme of Gandhian scheme of development is that basic human values—theism, truth, non-violence, fraternity, renunciation and self-control—should not be compromised for the attainment of baser animal values like more food, better housing and less fatigue. This theme of Sarvodaya as further developed by Jayaprakash Narayan is analysed and discussed by K. L. Kamal. As the major fault of Western model of development is alienation of the common man from the system, under Sarvodaya all characteristics of the Western model are rejected.

Participation refers to those voluntary activities of people by which they take part in decision making processes at different levels of government. Unfortunately, in India, this participation is lacking, says S. R. Tewari, and people have not enough voice in the functioning of development activities. It is suggested that representative participation in democracy should be supplemented by pluralist and populist ones. For this some avenues are suggested to ascertain the wishes of the people.

A brief historical outline of the relationship between bureaucracy and people in India is presented by Vishnu Dutt Sharma. With rapid expansion of education after Independence, representation in civil service is no longer limited to higher class only. The demand for citizen-oriented administration is increasing and the introduction of Panchayati Raj is a step in that direction. The author has discussed the necessity for honest and human relationship between the people, politicians and civil service.

Meenakshi Hooja's article is an assortment of ideas and thoughts based on short experience of working as a government functionary in the rural areas. The findings

deal with opinions at the field level about people's participation in development. Political and social aspects of development are neglected and only 'materialistic' outlook prevails. While political interest is uppermost in the approach of political representatives, the villagers have developed an unhappy tendency of over-dependence on government for development works, with very little of voluntary participation.

In development programmes people's participation has an important role to play. As such people and government have to work in close harmony to achieve the objectives of the welfare state. The public servant placed in contact with the people must play his part effectively. Various traits in the character of the public servant which will equip him best to secure the people's participation are discussed by M. L. Sureka.

The aim of the community development programme launched on the eve of the First Five Year Plan was to bring people forward for equity participation between them and the Government. For the requisite training of administrators, Nilokheri, a small village in Punjab was selected, where Y. Sharma was a trainee in 1953. In his article, he has dealt with his experience as Block Development Officer for Kumbhalgarh in Rajasthan in 1954. Some initial success in achieving public participation waned when the programme of democratic decentralisation was introduced. Administrators are feeling dwarfed under the influence of elected representatives who are interested in the downward flow of funds for development works. Spirit of selfless voluntary contribution is thinning away and complete reliance on government funds is being practised.

The success of social welfare policy programmes, says K. M. Sahai, depends upon people's conscious participation. In the implementation of these programmes, voluntary organisations have to play a

major role. It is argued that the planning and implementation of welfare programmes should be carried out through voluntary organisations. In the initial stage the government should help in bringing up such voluntary organisations, but in the long run should play only supervisory and advisory role. Similarly Saroj Gupta has also stressed on active people's participation, an essential element in the success of welfare schemes. The state alone cannot raise the necessary resources and tackle the situation. Community development programme flopped because it degenerated into a government programme and ceased to be a people's one. The participating agencies should serve the social and welfare cause instead of supporting the political ideologies or religious bigotries. Various ways to achieve this participation are pointed out.

B. Kambo has argued that people should have a positive say in urban development which has three phases—plan preparation, plan sanction and plan implementation. In a democratic system like ours, people's participation has to be through their elected representatives at different levels. Unfortunately there is not enough consciousness amongst citizens to organise themselves into groups and convey their needs to the officials. Best planning is possible only when public representatives and officials of development departments understand each other's viewpoint. On the basis of his experience, B. Kambo has suggested that development authorities should be headed by an enlightened citizen having grasp of his city and backing of the citizens. In the decision making process people's representatives and planning experts should have direct and continuous contact.

The phenomenal growth of population in Jaipur in post-independence period has raised many problems. The unregulated growth of the town is ascribed to various factors by J. M. Khan. Rajasthan has adopted the Urban Land (Ceiling and Regulation) Act enacted by the parliament

in 1976. Its objective is to impose ceiling on holdings in urban areas and to socialize the urban land by regulating its transfer and the development rights over it. Implementation of the act has checked the rise in the urban land values. The author has listed certain other measures to achieve the ultimate objectives.

Millions of people living below the poverty line are unable to pay the monthly instalment for houses designed for the weaker sections of society. Reduction in cost of construction is necessary in any housing scheme for these people. The beneficiaries can provide labour, an essential input in any housing activity, in the constitution of houses for them. This is an important area of people's participation according to Jagdish C. Sharma. Cost can also be reduced by the exploitation of local building material supplied through co-operative societies of intending purchasers. People's participation is also possible in the maintenance of community facilities provided in their colony. On the other hand participation in industrialization means, says Rama Kant, availing of the local manpower and deploying it in locally resource-based industry. It is possible to have several clusters of such industries in the countryside. Rural development without industrialization through rural entrepreneurship is lopsided. The emergence of the public sector curbed the growth of monopolistic tendencies, but it did not open the gates of public participation *en masse*.

V. Jagannadham has asserted that the communication gap between the citizen and the administration which is a legacy of the colonial rule and the credibility gap which has developed need to be bridged. The welfare programmes are often implemented by the bureaucracy in an unimaginative manner to harass and subdue the citizen. The administration has created distrust and contempt for itself. People feel that in dealings with the administration nothing can be achieved without pressure. To the unorganised,

inarticulate and illiterate citizen the government is a mystry, a harassment and an exploiter.

The civil servants are expected to tender honest and sincere advice fearlessly to the ministers on matters of state policy, and to carry out the decisions taken without demur to the best of their capacity. Indian bureaucracy has played a notable role in critical situations. G.B.K. Hooja does not want to condone any wilful illegality committed by a civil servant but he does not agree with the current fashion to blame the bureaucracy for all the failures of the government. Dedicated officers have carried out their administrative responsibilities as best as they could. As an example, Hooja has explained the good work done by Rajasthan Board of Revenue. As majority of people want peace to prevail, given the political will, there is no reason why guardians of law and order should not act well in time.

Citizen grievances exist in all political systems but the problem is more acute in developing countries which have adopted democratic path of development. Nita Singhvi's paper deals with various agencies set up at Central and State levels to tackle the complaints of citizens. Unfortunately due to delays and inefficiency in administration, these agencies have failed to inspire greater public confidence. Improvement in the performance of the agencies is warranted. On the other hand C. M. Jain and Rajendra Joshi have dealt with grievances at the district level. As recommended by Administrative Reforms Commission, grievance ventilation committees have been constituted at district level in Rajasthan with the Collector as the Chairman. The findings of their case study are based on data collected from the office of Collector, Udaipur. Largest number of complaints pertain to four departments—revenue, education, medical and police. Meetings of the committee at different places have promoted on-the-spot redressals. Some suggestions are given to reduce the over-burden of complaints on Collec-

tor's office.

Postal service with its extension even to remote villages, touches the daily life of citizens much more frequently than any other service. As such, says P. C. Mathur, the citizens must be provided with well publicized channels for their complaints and suggestions. People are unable to complain against door-step functionaries who are in a position to cause much harm to the complainants. Some way should be found out to curb the practice of *Bakshish* for festivals like *Holi* and *Diwali*.

Indian police came into existence more than a century ago to impress upon the common people the power and supremacy of the alien rulers rather than to protect their life and property. It was meant to be an "alien" force and this alienation is still continuing, says B. Hooja. Average citizen holds very low opinion about the conduct and calibre of the police force and is reluctant to file a complaint at the police station. It is suggested that close association of enlightened public opinion with functional units of the police force be ensured through suitable institutionalised arrangements. Some functions of the police force can be entrusted to the people's committees and some citizens can be nominated as visitors to the police stations.

Humanity can survive for the next few centuries and beyond only if the rate of exploitation of non-renewable resources is restricted. Misuse of land is the biggest environmental hazard in India and this resource needs greatest protection, which is possible through universal involvement of citizens, argues Subrata Sinha. He has analysed manifold problems created by the increasing population. On the basis of geofactors in various regions, areas should be demarcated for specific uses and alternative means of livelihood ensured in different regions. This is possible through cooperation of the political and administrative echelons.

P.K. Sethi's case study on Mahavir Society for Physically Handicapped, set up in Jaipur in 1975, illustrates how our resources, both in terms of financial assistance as well as in taking over some of the functions of medical social workers and health educators, can be augmented through voluntary agencies. It appears that there is lack of coordination among several voluntary agencies for the physically handicapped and proper dovetailing of their activities can do much more than what they are doing presently.

According to R. M. Khandelwal, development planning is a continuous process and its ultimate purpose is welfare of the people. He has dealt with various aspects of people's participation in the framing, implementation and evaluation of the plans. Due to some hurdles we are unable to achieve this participation to a satisfactory extent. Some suggestions are given to encourage active participation and co-operation of the people.

Rapid expansion of education in Rajasthan during the period of first three plans gave rise to a large number of problems which are examined by J.S. Mehta. It appears that the formal system of education is inadequate to fulfil the constitutional liability of providing compulsory education to children. As such a new strategy of non-formal education based on more flexible approach towards education is being adopted.

As all governments are becoming more and more welfare-oriented, the tentacles of administration are touching almost every aspect of human life. However, the satisfaction level of Indian citizens regarding the outputs of the administrative system is very low. The cause behind this psychological chasm between the administrative system and the citizens are analysed by Geeta Chaturvedi and has suggested some remedial measures to remove the existing drawbacks and a few innovative steps to bring administration and citizens closer.

The purpose of Sudesh K. Sharma's paper is to look into the various strategies adopted for rural development over time and present some of the perspectives within which all these efforts should be co-ordinated and directed so that energies are not diversified. He has analysed four issues, namely, unit of decentralization, people's participation, role of voluntary effort, and, agrarian reforms and has offered a few suggestions to initiate thought and action to meet the emerging situations in an integrated manner.

Mohan Mukerji has given a few illustrations to indicate the scope for the employment of physically handicapped. A number of jobs can be listed where a physically handicapped person, on account of the very handicap itself, may prove to be more efficient than the able-bodied one. The sufferings of the handicapped are analysed by Shri Krishan Joshi from psychological point of view and has suggested that a number of industrial jobs can be carried out by the handicapped and hence steps should be taken for their suitable employment.

HOOJA, BHUPENDRA. Citizen and administration. (Review article on "Administration and the Citizen" by Nita Sanghvi). *Administrative Change*, 5 (2) Jan.-June 78, p. 184-94.

JAIN, R. B. Public administration : the continuing predicaments of a developing discipline (review article on "Public administration as a developing discipline", by T. Golembiewski). *Indian Journal of Public Administration*, 25(1) Jan.-Mar. 79, p.206-23.

MALHOTRA, R. L. (Min. of Finance, New Delhi). Public relations in government. *Management in Government*, 10 (3) Oct.-Dec. 78, p. 294-302.

The aim of public relations (PR) is to achieve better understanding between an organisation and its public. As organisations continue to become more massive,

more impersonal, and more segmented, the need for PR grows. Government comprising many officers and departments is a maze beyond comprehension to an ordinary citizen. As such, in government, PR programme covers a free flow of information from government to the citizen and a feedback from public to the government. The four steps in the PR process are explained. They are—fact-finding, planning, communication and evaluation. Various objectives which the PR programme in government should achieve are listed in the end.

MIRDHA, R. N. (Deputy Speaker, Rajya Sabha). Management in government. Prashasika, 6 (4) Oct.-Dec. 77, p. 1-3.

As public administration is getting more and more diversified and complex the public administrators cannot ignore the potential of management techniques. They must attune themselves to techniques of optimisation and develop skills for best use of resources. Every department and undertaking should lay down the objectives and goals and devise methodology for performance evaluation. Introduction of performance budgeting in several government organisations is a beginning in that direction. This article is based on the speech delivered by the author at the HCM State Institute of Public Administration, Jaipur, while inaugurating the Programme in General Management for Heads and Deputy Heads of Departments and Top Executives of State Enterprises on 11th Oct., 1976.

MORIS, JON R. The transferability of the western management tradition to the non-western public service sectors: an East African perspective. Philippine Journal of Public Administration, 20 (4) Oct. 76, p. 401-27.

#### PUBLIC DISTRIBUTION SYSTEM

JOSHI, NAVIN CHANDRA. How to make the public distribution system a success. Capital, 182 (4552) 29 Mar. 79,

p. 306-7.

The Janata government's determination to expand the public distribution system is unexceptionable. To make a success, it will have to build a massive network of retail outlets all over the country, make the administrative machinery efficient and ensure adequate and uninterrupted supplies of essential good.—*Reproduced.*

SHESHAGIRI RAO, H. R. Will Dharia scheme help rural consumers? Business Standard 30 June 79, p. 5.

#### PUBLIC OPINION

PARASURAM, T. V. Public opinion in a democracy. Indian Express, 3 May 79, p. 6.

#### PUBLIC UTILITIES

JONES, LONNIE L. and STEVE H. MURDOCK. The incremental nature of public service delivery: implications for rural areas. American Journal of Agricultural Economics, 60 (5) Dec. 78, p. 955-60.

MISRA, GIRISH K. Citizen's access to public utilities in urban Delhi. Nagarlok, 11 (1) Jan.-Mar. 79, p. 99-119.

#### QUESTIONNAIRES

JONES, WESLEY H. Generalizing mail survey inducement methods: population interactions with anonymity and sponsorship. Public Opinion Quarterly, 43 (1) Spring 79, p. 102-11.

#### RACE PROBLEMS

KHOSLA, DINESH (Yale Law School, Connecticut). Towards a viable structure: a case study of Burma's ethnical conflicts. Indian Journal of Public Administration, 25 (1) Jan.-Mar. 79, p. 86-119.

Dinesh Khosla's study on the effort in Burma to find a viable social structure to retain its basic identity takes us through

the entire process of evolution of that country from seemingly perpetual ethnic conflicts through known history to the homogeneity that is at the moment much in evidence there. More than the history, what is interesting is the writer's prognosis that the present stability in Burma, secured through a permissive federalism, may yet show signs of breaking at seams unless the economic development of the country is also taken up by the present administration. Also, it follows that as the nation prospers, the benefits should be as widely distributed as possible, for, Khosla points out, the most important destabilising force which may manifest itself in the future, would be economic discontent. The paper pinpoints the important experience of the emerging countries, that the process of nation building can be sustained only by a simultaneous effort at accelerated economic growth, distributive and social justice, through good government, and effective administration.—*Reproduced from editorial.*

#### RADIO BROADCASTING

ABRAHAM, A. S. Bill on media autonomy : Janata's ambivalent policy. *Times of India*, 22 May 79, p. 8.

CHOWLA, N. L. Social reality and media freedom. *Times of India*, 29 May 79, p. 8.

KHABAD, B. K. R. New look for broadcasting : some forgotten factors. *Times of India*, 2 June 79, p. 8.

KATYAL, K. K. AIR and autonomy : how the bill deviates from panel's approach. *Hindu*, 1 June 79, p. 8.

—AIR and autonomy: 30 years of persistent pleas and still only a hope. *Hindu*, 29 May 79, p. 8.

NIHAL SINGH, S. Government and radio : till death do us part. *Statesman*, 12 June 79, p. 8.

RAJAN, K. R. SUNDAR. "Prachar" Bharati? *Hindustan Times*, 15 June 79, p. 9.

SAHGAL, NAYANTARA. Autonomy aborted. *Indian Express*, 22 May 79, p. 6.

SUDAME, G. R., B. BISWAL and P. K. SAHOO. Planning and administration of the educational broadcasts from All India Radio, Cuttack. *EPA Bulletin*, 1(4) Jan. 79, p. 32-8.

#### RAILWAYS

BHAT, S. N. (Railway Board, New Delhi) Exchequer control on the railways. *Administrator*, 22 (4) Winter 77, p. 1161-5.

Recording of railway expenditure falls under two categories—cash and book adjustments. The object of exchequer control, an important tool of expenditure control, is to establish a procedure for correct estimation of the cash content of the annual estimation of allocations and to monitor disbursements within the limits of the cash budget. It provides a mechanism for concurrent regulation of cash outgo by each disbursing officer. Various steps involved in the implementation of exchequer control are described. Exchequer control, one of the recently introduced reforms, is described in this paper on the basis of the actual experience of its working for the last two years.

CHAKRABORTY, MANAS and SISIR GUHA. Unrecognised associations of N.F. Railway: a case study. *Indian Management*, 18(6) June 79, p. 29-41.

CONANT, MICHAEL. Socialized railroads in the U.S.A.: the Grand Trunk Western. *California Management Review*, 19(4) Summer 77, p. 59-63.

GOPALA DESIKAN, V.N. (Railway Board, New Delhi). Operational research on the railways. *Administrator*, 22(4) Winter 77, p. 1167-70.

As modern management techniques of operations research can tackle some of the intricate and complex problems of the vast railway operations, recently an Operational

Research Cell has been set up in Railway Board's Office. During its brief existence, the Cell has completed eight studies in diverse areas of working and further studies are on hand and are at varying stages of completion. A brief outline of these studies is presented. The long term objective of the cell is to make a useful contribution in improving the efficiency on the railways. Periodically eight-week courses exclusively devoted to Operational Research, are conducted in Railway Staff College, Baroda.

IYER, RADHA. Divide-and-rule unionism in rlys. *Business Standard*, 28 May 79, p.5.

KISHAN RAO, S. (Osmania Univ., Hyderabad). Input-output prices of Indian railways—impact on self-sustained growth. *Lok Udyog*, 13(1) Apr. 79, p. 9-17.

The aim of this paper is to analyse the impact of prices charged and prices paid by the Indian Railways, in providing the transportation services, on their own growth during 1951-1977. Meagre surplus is one of the important causes behind the slow expansion. The railways should function on commercial lines and prices charged should result in fair profit to help in capital formation.

LAL, M.B. The Railways: downgrading the passenger, *Statesman*, 17 Apr. 79, p.8.

SAMBRANI, SHREEKANT. Railways and energy: need for continued modernisation. *Economic Times*, 10 Apr. 79, p. 7.

#### REAL PROPERTY—ASSESSED VALUATION

RAICHAUDHURY, J. The West Bengal Central Valuation Board. *Calcutta Municipal Gazette*, 97(2) 17 Mar. 79, p. 771-5.

#### RECALL

RATHORE, L.S. The device of recall: a propulsive adjunct towards people's participation in development process. *Indian*

*Journal of Political Studies*, 3(1) Jan. 79, p. 1-7.

#### REGIONAL PLANNING

HONJO, MASAHIKO. Building up national capability for regional planning and development. *Philippine Journal of Public Administration*, 20(4) Oct. 76, p. 348-61.

MENON, K.S.V. Backward areas development. *Economic Times*, 29 May 79, p. 5; 30 May 79, p. 5.

REGIONAL studies papers. *Administration*, 26(2) Summer 78, p. 147-211.

*Contents:* Regional planning policy: some major issues, by P.N. O'Farrell; National and regional demographic trends, by Brendan M. Walsh; Service functions, occupational change and regional policy for the 1980s, by Michael J. Bannon; The language factor in regional planning, Gaeltacht example, by Padraig O'Riagain.

SANTIAGO, RENE S. Regional planning and implementation: the Philippine experiment. *Philippine Journal of Public Administration*, 20(4) Oct. 76, p.370-400.

VENKATA REDDY, K. Issues in development of backward regions. *Khadi Gramodyog*, 25(8) May 79, p. 354-61.

#### RELIGION AND STATE

MEANS, GORDON P. Public policy toward religion in Malaysia. *Pacific Affairs*, 51(3) Fall 78, p. 384-405.

SINGH, AKHILESHWAR. The concept of secularism in Indian constitution. *Journal of Constitutional and Parliamentary Studies*, 12(1) Jan.-Mar. 78, p. 15-29.

#### RETIREMENT

LITRAS, THOMAS S. The battle over retirement policies and practices. *Personnel Journal*, 58(2) Feb. 79, p. 102-10.

### RIGGS, FRED. W.—CRITICISM AND INTERPRETATION

BHARGAVA, B.S. Riggs's concept of 'formalism'. *Prashasika*, 6 (4) Oct.-Dec. 77, p. 4-11.

### RIOTS

FUKAZAWA, HIROSHI. Maharashtra village community in the Deccan Riots of 1875. *Hitotsubashi Journal of Economics*, 16(2) Feb. 76, p. 17-28.

### RULE OF LAW

MISRA, AMARENDRA K. The changing dimensions of rule of law with special reference to India. *Journal of Constitutional and Parliamentary Studies*, 12 (2) Apr.-June 78, p. 153-69.

### RURAL DEVELOPMENT

ADHVARYU, J.H. Financial intermediation and rural development. *Indian Economic Journal*, 26(3) Jan.-Mar. 79, p. 63-88.

AURORA, D. (Agro-Industries Corporation. Hyderabad). Adaptation of administration for rural development with special reference to the poor. *Behavioural Sciences and Rural Development*, 2(1) Jan. 79, p. 1-8.

In this paper the strategies to solve the problem of rural poverty are analysed from an operational perspective. The means suggested are: (1) planning at the block level as an intervention methodology; (2) organisation of a services delivery system for the target group, catering to both physical and social service inputs; (3) participation and mobilisation of the rural poor in such a programme of action; (4) restructuring of the management system to meet the objectives. This paper was circulated at the Round-table meeting on "Adaptation of administration to rural development: decentralised management and people's participation in poverty-focussed programmes," convened by Government of India

and ESCAPE, August 16-18, 1978.

DORVLO, L.K.T. Village (development) committees: a retrospective look at the evolution, functions and some problems of a local government institution in Ghana: 1954-1968. *Greenhill Journal of Administration*, 4(1-2) April-Sept. 77, p. 95-102.

DUBHASHI, P.P. Communication and rural development. *Yojana*, 23 (10) 1 June 79, p. 13-14.

KRISHNASWAMY, O.R. Management of rural development. *Indian Management*, 18 (5) May 79, p. 4-11, 36.

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NAG CHAUDHURI, B.D. Science in the Sixth Plan. *Capital*, Supplement to 12 Apr. 79, Annual Number 71/79, p. 69-72.

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NAMBIAR, K.K.G. Rural development and the media. *Indian Express*, 12 June 79, p. 6.

PATEL, A.R. Integrated rural development. *Business Standard*, 21 June 79, p. 5.

RAJADHYAKSHA, V.G. Managerial skills for rural development. *Yojana*, 23 (10) 1 June 79, p. 4-6.

Adapted from the convocation address at the Indian Institute of Management, Ahmedabad.

RATNAM, NITTALA V. Decentralised management of rural development. *Kurukshetra*, 27(12) 16 Mar. 79, p. 13-15, 18.

ROY, BUNKER. Village realities. *Kurukshetra*, 38(17) 1 June 79, p. 24-30.

SEMINAR on Rural Planning and Development, 18-19 Aug. 75. *Urban and Rural Planning Thought*, 19(3-4) July-Dec. 76, p. 70-193 (entire issue).

*Contents:* Inaugural address at the Seminar on "Rural Planning and Development, by R.N. Haldipur (an abstract); Micro-level planning: concepts and methodology, by N.S. Saini; Planning at settlement level, by K.B. Suri; Policies for rural development at national and state levels: review and prospect, Chairman, Suresh Mathur, rapporteur, K.B. Suri; Planning strategies for rural development, Chairman, Asok Mitra, rapporteur, J.H. Ansari; Planning and development and settlement level, Chairman, Bharpur Singh, rapporteur, B. Misra; Regional planning in the era of transition from poverty to plenty, by A.N. Bose; Some contours in the field of planning for rural development, By K.R. Unni; Strategy for agricultural development, by Sulabha Brahme; Strategies for planning of rural development, by Sanjit Roy; Planning for rural development—a synthesis, by M.C.K. Swamy; Some aspects of planning strategy for rural development, by R.K. Unni; Programme of research and training, in multi-level planning for integrated rural development in India, by Pradipto Roy and B.R. Patel; Approach to rural area development, by K.V. Sundaram; Micro-level planning in agriculture: concepts and methodology, by Katar Singh; Regulated physical development in rural development by G.C. Mathur and S.N. Narang; Integrated rural planning: a Tanzania example, by Birgil Storgaard Level.

SINGH, BAIJ NATH. Integrating rural development. *Hindustan Times*, 14 Apr. 79, p. 9.

SINHA, CHAKRADHAR. Financial intermediation and rural development. *Indian Economic Journal*, 26(3) Jan.-Mar. 79, p. 40-62.

SWAMINATHAN, M. S. Self-replacing process for rural regeneration. *EPA Bulletin*, 1 (4) Jan. 79, p. 39-48.

VERA, HERNAN and RAUL SANTOYO. The unequal exchange of mutual expectations: a neglected dimension of rural development. *Rural Sociology*, 43 (4) Winter 78, p. 610-17.

VERMA, J. C. Managerial skills for rural development. *Lok Udyog*, 13 (1) Apr. 79, p. 29-36.

Managerial skills should be developed in the villagers to enable them to replace the out-dated conventional methods in rural economic system by technologically improved scientific techniques. This aspect has been neglected since the commencement of economic planning in the country. The success of rural development programmes depends upon the skills of the villagers in implementing them. Management education only can develop such skills. In this paper the author has discussed the possibilities of utilitarian use of management education and skills developed through them and has given a few suggestions which can form part of a viable strategy in imparting management education to villagers.

WADE, ROBERT (Univ. of Sussex). Leadership and integrated rural development: reflections on an Indian success story. *Journal of Administration Overseas*, 17 (4) Oct. 78, p. 245-55.

Multipurpose economic cooperatives are rarely successful. One such rare occurrence is the Mahatma Gandhi Cooperative Lift Irrigation Society set up in 1969, in

the village of Gaddipalli in Andhra Pradesh. It's impressive achievements and the problems it faced are explained in this article. The Society's experience has proved valuable in devising new methods of land development for the Command Area Development Programme in Andhra Pradesh. The account is based on the author's short visit in December 1975. Against the background of the Comilla experiment in Bangladesh and Vicos project in Peru the author has examined as to what extent the Society can be used as a model for government-sponsored scheme. The Society was successful mainly due to the autonomy of the director to innovate, to experiment, and take short cuts. Such autonomy is unlikely to be found in government-sponsored schemes.

#### RURAL PLANNING

FEIST, MICHAEL. Management agreements : a valuable tool of rural planning. *Planner*, 65 (1) Jan. 79, p. 3-5.

#### SALES TAX

KHANNA, K. C. Sales tax controversy : Maharashtra's muddled approach. *Times of India*, 29 May 79, p. 8.

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*Contents* : A policy for science and technology, by Vadilal Dagli; Science and technology in India during the coming decades, by R. C. Mehrotra; Science and technology in sixth plane, by R. C. Mehrotra; Science as an instrument of economic development, by C. Subramaniam; Choosing right technology for development, by D. T. Lakdawala; 'R and D' and India's economic growth, by Biswanath Ghosh; Science, technology and self-reliance, by Homi N. Sethna; Management of research and development, by T. Thomas; Manning R & D laboratories, by Aqueil Ahmad; Equipping agriculture to meet new challenges, by M. S. Swaminathan; Technology for rural development, Murugappan Chettiar Research Centre; The role of Engineers and scientists in rural development, by B. D. Tilak; Technology for rural based industries, by V. Padmanabhan; Appropriate technology—some issues and problems, by K. D. Sharma and M.A. Qureshi; Technological innovations for housing of the poor, by Surya Kant Misra; Solar energy for rural development, by B. C. Jain; R & D in industry, by Mohan Bhatia; Development of technology for Chemical industry, by G. S. Sidhu; R & D in electronics, by Ashok Parthasarathi; R & D efforts in fuel and power, by P. R. Srinivasan and S. Padmanabhan; R & D in metallurgy, by V. A. Altekar; Extension of research, by

P. C. Mehra; Development of consulting engineering services; Methodological aspects of future research : relevance-irrelevance by S. C. Seth; Role of information systems in national development, by V. A. Kamath; Science education for human resources development, by V. G. Kulkarni; Need for department of energy research, by M. R. Srinivasan; Engineering education and its challenges, by A. K. De.

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CROUCH, ROBERT C. Social work defined. Social Work, 24(1) Jan. 79, p. 46-8.

#### SOCIAL SERVICE DEPARTMENTS

KAKABADSE, ANDREW. (Cranfield School of Management, Bedford). Bureaucracy and the social service : a comparative study of English social service departments. Indian Journal of Public Administration, 25 (1) Jan.-Mar. 79, p. 190-201.

Andrew Kakabadse in his paper 'Bureaucracy and the Social Services', taking Britain as illustration, raises the question whether, and how far, organisation theory and research can be applied to social services. In other words, what types of organisations are the social service departments becoming? The question is particularly relevant to the British social services because they have been in existence for some time and they are in need of improvement. There is, no doubt, some literature in this field but Kakabadse's is apparently the first diagnostic study of the problem in Britain. His is a field study with unstructured person-to-person interviews and structured questionnaire interviews bearing on the theme. His conclusion that social service organisations are gradually taking the shape of large industrial and civil service organisations and are, thus, increasing in size and hierarchical orientation, is interesting, though not unexpected. The question then, as the writer himself puts it, is whether, as a consequence, the organisations of social

services will still keep their effectiveness in terms of the social worker-client interaction. He is inclined to believe that a further reorganisation of the social services seems to be probable; in which case, as he says, one can only hope that the service function of these organisations will be kept in the forefront as against the management function, though, in principle, the two functions are mutually reinforcing and management function is really intended to serve more effectively the social service function. This is a challenge to all concerned with social service work.

—*Reproduced from editorial.*

### SOCIAL WORKERS

JORGENSEN, JAMES D. and BRIAN W. KLEPINGER. The social worker as trainer. *Public Welfare*, 37 (1), Winter 79, p. 41-51.

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### STATE GOVERNMENT

SINHA, A. K. (Director of Agriculture, Chandigarh). Secretariat as an instrument of state administration. *Administrative Change*, 5 (2) Jan.-June 78, p. 151-62.

In a department of state government, there are two district and separate structures—the secretariat wing. The distinction between them is outmoded and does not exist in many advanced countries. In fact, these two structures are integral parts of the same system and are charged with the performance of overlapping functions which leads to clash and conflict. The essential features of the organisation of the

Secretariat and its functions are discussed. The author has highlighted the necessity for the integration of the Secretariat and the executive departments which with a single line of command will lead to swift action, effective control and meaningful coordination. Four possible options on the abolition of the Secretariat are pointed out.

### STATE-MUNICIPAL RELATIONS

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## TRIBES AND TRIBAL SYSTEM

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## URBAN RENEWAL

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## VEHICLES

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## VILLAGE PANCHAYATS

ADHIKARI, GAUTAM. A new leadership at the grass roots. *Hindu*, 9 May 79, p. 8.

In West Bengal, three-tier panchayat system is functioning since about eight months. In the massive reconstruction efforts after the floods of late 1978, the panchayats have acquitted themselves with distinction and have checked the traditional migration of rural destitutes to cities. All officials connected with the panchayat work are unanimous about the efficient functioning of panchayats. They are working more efficiently than the state agencies. A few examples are given to show how persuasion has played a successful role in various programmes at the grass roots level. Under such circumstances, the State Government has decided to hand over the Centrally sponsored Integrated Rural Development Programme to panchayats for implementation.

NARAYANA, D. L. (Sri Venkateswara Univ., Tirupati) and K. SIVA SUBRAHMANYAM. (Autonomous Post-Graduate Centre, Coimbatore). The problems of local finance : a study in Andhra Pradesh. *Behavioural Sciences and Rural Development*, 2 (1) Jan. 79, p. 23-42.

Panchayati raj finance is an unexplored zone in the literature of Indian public finance. Various enquiry bodies have not made any searching analysis or revealing review of panchayati raj finance. The reasons behind this phenomenon are pointed out. The sources of taxation available to panchayati raj institutions in Andhra Pradesh are analysed. The analysis is based on statistical data available from government publications and the empirical study made by one of the authors on the finances of panchayati raj bodies in

the state, House-tax, an obligatory tax, is levied by almost all panchayats but is not exploited to the extent possible. Profession tax the second obligatory tax, is not regularly levied by many non-notified panchayats. Among optional taxes, vehicle, tax is the only one that is being used by many panchayats. Due to political and personal considerations, tax collection performance is sluggish. In rural sector, panchayats are almost the only tax authorities. Samiti and parishad taxation is almost absent. It is suggested that besides stern measures against indolent and less-scrupulous panchayats, the state government should empower the panchayats to levy a few more taxes to widen their existing narrow tax base.

RAY, SYAMAL KUMAR. Local autonomy: the two Mehtas and beyond. *Statesman*, 27 Apr. 79, p. 6.

SAMBRANI, SHREEKANT. Hurdles in the way of panchayati raj. *Times of India*, 17 May 79, p. 8; 18 May 79, p. 8.

In our village-dominated economy panchayati raj has ceased to be an ideal pattern of governance. The structure of panchayati raj bodies varies from state to state and Maharashtra and Gujarat are frequently cited as successful examples in the implementation of panchayati raj. State governments want a bigger share in central revenues but are reluctant to share their own resources with the district. They have retained their control over the purse and the higher level bureaucracy. As such not much power is exercised through panchayati raj institutions who have failed to generate local political initiative. State level politicians in coalition with the upper classes in rural areas promote the interests of their supporters and distribute patronage. The author has dealt with the recommendations of the Asoka Mehta Committee which has proposed a modified version of Maharashtra-Gujarat pattern. He has also analysed the issue of bifurcation of bureaucracy into regulatory and developmental ones. In addition to professional

competence commitment to goals is necessary in rural development administration.

## VOTING

JENA, B.B., J.K. BARAL and P. PANDA. Electoral politics and voting behaviour: the study of two Nolia villages of Ganjam district of Orissa. *Indian Journal of Political Studies*, 3 (1) Jan. 79, p. 8-23.

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## VOTING DISTRICTS

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PEOPLE, water and sanitation. Assignment Children, 45/46, Spring, 79, p. 9-183 (Entire issue).

*Contents*: Planning water and sanitation with the people, ed. by P. E. Mandi; Water supply and sanitation for all, prepared by UNICEF/WHO Joint Committee on Health Policy; The UN water decade 1980-1990: what is being done now? by Martin Beyer; Rural sanitation technology: lessons from participatory research, by Ted Jackson and the Participatory Research Project Team; A Checklist: ways in which water supply projects can lead to a worsening of the relative position of the poor, by E.L.P. Hessing and P. Kerkhoven; The unwashed urban multitudes: water scarcity in slums and shanty-towns, by Mary Racelis Hollnsteiner; Water dependency and urban poverty, by Alan Rew; Rural water supply and sanitation education in

Paraguay, by Margarita Cardenas; A community initiated water supply project in Colombia, by Jaime More Ramirez and Alfredo Salazar Duque; Water and sanitation in Bangladesh, by Nurul Islam, Aminul Haq, K. A. S. Murshid, and Monowar Hossain; Local caretakers for handpumps in Tamil Nadu, India, by R. Subramanian, R. Desikavinayagam Pillai, G. R. Subburaman, and A. P. Barnabas; Water storage through shared technology : four projects among the Dogon in Mali, by Hans Guggenheim and Rosalie Fanale; Women's self-help efforts for water supply in Kenya : the important role of NGO support, by Eddah Gachukia; Patterns of water use in Bangladesh, prepared by Rural Studies Project Group, with Monowar Hossain; SEARO Research Study Group meeting on appropriate technology for improvement of environmental health at the village level, New Delhi, 16-20 October 1978, by Jerome S. Stromberg.

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#### WOMEN—EMPLOYMENT

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#### WOMEN—LEGAL STATUS

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#### WOMEN AS EXECUTIVES

RAGHAVAN, SHANTA. Can she make it to the top? Business Standard, 6 May 79, p. 4.

SNAKARAN, LAXMAN. Women executives, today's phenomenon—tomorrow's reality. Integrated Management, 14 (4) Apr. 79, p. 5-11.

#### WOMEN IN POLITICS

MEHTA, USHA. Indian women and their participation in politics. Social Change, 8 (3) Sept. 78, p. 31-4.

#### WORK MEASUREMENT

CHAMPAKALAKSHMI, R. (Staff Inspection Unit, New Delhi). Work measurement in the Government of India. Indian Journal of Public Administration, 25 (1) Jan.-Mar. 79, p. 154-65.

R. Champakalakshmi traces the evolution of the Staff Inspection Unit in the Ministry of Finance : explains the methodology followed by the Unit in work measurement. Much of it, as she argues, is pioneering and in several instances the very norms for specific jobs have to be developed. It is true that the SIU range of activities has expanded remarkably in recent years; even so, out of about 1.50 million Central Government employees, who come under the SIU ambit, only about 13 per cent has been covered and that too over the last 14 years. The importance of scientific work measurement in regard to both the quantity and quality has to be increasingly recognised in order to meet the requirements of the government, guarding against misuse and wastage at the same time.—*Reproduced from editorial.*

### ZONAL COUNCILS

AGRAWAL, B. N. The North Eastern Council—a study Journal of Constitutional and Parliamentary Studies, 12(2) Apr.-June 78, p. 218-30.

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RAI, P. B. Place of zoning and subdivisional control in municipal administration. Nagarlok, 11 (1) Jan.-Mar. 79, p. 72-8.

### ZONING

KRISHNA, RAO, G. B. Development control through zoning laws, subdivision

Papers presented at the Seminar on Building Bye-Laws, Zoning and Sub-division control at I.I.P.A., 11-12 Mar. 1969.

## AUTHOR INDEX

('a' indicates the left column and 'b' the right column)

- |                                 |                             |
|---------------------------------|-----------------------------|
| Abeles, Ronald P., 98b          | Bagchi, Amiya Kumar, 117a   |
| Abraham, A.S., 110b, 125a, 139a | Baily, Mertin Neil, 118b    |
| Adelman, Irma, 116a             | Balachandran, P.K., 117a    |
| Adhikari, Gautam, 147b          | Balakrishnan, P., 145b      |
| Adhvaryu, J.H., 141a            | Balaraman, T.S., 114a       |
| Adishesiah, Malcolm S., 108b    | Balasubramaniam, C.S., 144a |
| Aggarwal, O.P., 125a            | Balasubramanian, V., 114a   |
| Aghevli, Bijan B., 100a         | Baldwin, David A., 131b     |
| Agarwal, B.N., 150a             | Balinski, M.L., 133a        |
| Agrawal, S.M., 111a             | Balls, Herbert R., 98b      |
| Ahmad, Aqueil, 143b             | Benerjee, Amit, 146b        |
| Ahmed, Emajuddin, 108a          | Banerji, Anita, 98a         |
| Aiyar, Swaminathan S., 111a     | Banerji, D., 99a            |
| Akinsanya, Adeoye, 113a         | Bannon, Michael J., 140b    |
| Allen, Robert F., 95a           | Bansal, J.P., 102b          |
| Alpert, Geoffray P., 132a       | Bapat, V.R., 144a           |
| Alpert, Mark I., 123b           | Baral, J.K., 148b           |
| Altekar, V.A., 143b             | Barnabas, A.P., 149a        |
| Altman, Stan, 124a              | Barnala, S.S., 95b          |
| Amidjaya, Imat R., 124a         | Barthwal, C.P., 105a        |
| Amin, Manubhai B., 145a         | Barua, B.P., 122a, 126a     |
| Amoa, S.A., 95a                 | Beegan, John Jr., 148b      |
| Andersan, Kristi, 148b          | Beim, David O., 106b        |
| Anderson, Patricia S., 124a     | Bellman, Geoff, 124b        |
| Ansari, J.H., 142a              | Benjamin, Noel, 121a        |
| Appadorai, A., 111b             | Benjamin, R.E., 116a        |
| Aqueil Ahmad, 144a              | Benjamin, T.S., 112a        |
| Arora, Ramesh K., 118a          | Bery, A.L., 98b             |
| Asafo-Akokuwah, A., 106b, 114a  | Bery, L., 126a              |
| Ashakant, 99a                   | Beteille, Andre, 111a       |
| Aurora, D., 141a                | Beyer, Martin, 148b         |
| Avasthi, A., 128b               | Bharadwaj, V.P., 126b       |
| Azad, Ajmer Singh, 129a         | Bhargava, B.S., 141a        |
|                                 | Bhargava, Gopal, 115b       |
| Badawy, M.K., 124b              | Bhargava, Kaushal, 102a     |
| Badola, V.M., 99a               | Bhargava, P.K., 145b        |

- Bhaskar Rao, V., 100a  
 Bhat, S.N., 139b  
 Bhatia, B.M., 108a  
 Bhatia, Mohan, 143b  
 Bhatia, O.P., 128b, 146b  
 Bhatia, S.K., 106a  
 Bhatt, Mahesh, 126b  
 Bhatt, Tushar, 115b  
 Bhattacharjee, Ajit, 129  
 Bhattacharya, B.B., 99b  
 Bhattacharyya, Jnanabrata, 113a  
 Bhoothalingam, S., 108b, 132a  
 Bijlani, H.U., 102a  
 Billera, Louis J., 146a  
 Biswal, B., 139b  
 Bjorklund, Anders, 147a  
 Black, Alan, 124a  
 Blankenship, L. Vaughn, 106b  
 Borkar, V.V., 145b  
 Boruch, Robert F., 124a  
 Bose, A.N., 142a  
 Boskin, Michael J., 118b  
 Bottrall, Anthony, 119a  
 Bozeman, Barry, 106b  
 Bradnock, Robert, 108a  
 Brahme, Sulabha, 142a  
 Brams, Stevan J., 120a  
 Brawer, Allan B., 123b  
 Brown, George, 105b  
 Brown-John, C. Lloyd, 95a  
 Bull, Rose, 108b  
 Byra Reddy, H.N., 96b  
 Cameron, David R., 113b  
 Campbell, Alan K., 95a, 104b  
 Cardenas, Margarita, 149a  
 Carson, John J., 99a  
 Cassteven, Thomas W., 122a  
 Chakrabarti, Tardib Kumar, 121b  
 Chakraborty, Manas, 139b  
 Chakravarthy, Nitish, 108a  
 Chakravarty, Abcer, 146b  
 Chakravarty, Sukhamoy, 108b  
 Chamak, J.S., 97a  
 Champakalakshmi, R., 149a  
 Chandrashekar, K.M., 115a  
 Char, S.V., 145b  
 Charnak, 132a  
 Charnovitz, Steve, 121b  
 Chaturvedi, Geeta, 133b  
 Chaudhary, N.D., 95b  
 Chaudhry, D.R., 110a  
 Chinn, Dennis L., 131a  
 Chitale, M.P., 98b  
 Chole, R.R., 119b  
 Chopra, Pran, 108b, 112b, 131b  
 Chopra, Saroj Bala, 127a  
 Chougale, B.K., 97b  
 Chowla, N.L., 139a  
 Christensen, Cheryl, 102b  
 Christoffersen, Leif E., 131a  
 Conant, Michael, 139b  
 Cord, Steven B., 102b  
 Cox, Andrew, 147a  
 Craig, John, 105b  
 Crouch, Robert C., 144b  
 Cummings, R.C., 95b  
 Dagli, Vadilal, 116b, 143b  
 Dandapani, Swaminath, 105b  
 Dandiya, C.K., 101b  
 Dangre, P.N., 115b  
 Dantawala, M.L., 131a  
 Das, Nabagopal, 108a, 116b  
 Das, Man Singh, 99b  
 Das Gupta, A.K., 100a  
 Das Gupta, Dipak, 115b  
 Dasgupta, M., 99a  
 Dasgupta, Sailen, 121a  
 Das Gupta, Samir, 115b, 125b, 144a  
 Dash, C.D., 111a  
 Daswani, Shaman Lal, 132a  
 Datar, M.K., 95a  
 Datta, Bhabatosh, 108a  
 David, Elizabeth, 124a  
 Davies, Christie, 106a  
 Davis, Morton D., 120a  
 De, A.K., 144a  
 De, Nitish R., 95b, 97b  
 De Vany, Arthur, 121a  
 Dean, Alan L., 133a  
 Dempsey, John R., 95a  
 Dermot, Niall Mac, 127b  
 Deuskar, V.R., 119b  
 Dhanagare, D.N., 110b  
 Dhar, T.N., 114b  
 Dholakia, H.C., 111a  
 Diamond, P.A., 118b  
 Diaz, S.M., 132a  
 Dixit, V.K., 102b  
 Dixon, Ruth B., 149a  
 Dogra, Bharat, 111b  
 Dorvlo, L.K.T., 141b  
 Dubey, Sumati N., 143a

- Dubhashi, P.R., 141b  
 Duque, Alfredo Salazar, 149a  
 Dushkin, Lelah, 143a  
 Dutt, A.K., 124a  
 Dutt, R.C., 108a  
  
 Eapen, Mridul, 147a  
 East, H., 118a  
 Encarnacion, Teodoro T., 108b  
 Engineer, Asghar Ali, 125b  
 Ensminger, Douglas, 131a  
 Evans, Dave, 144b  
  
 Fanale, Rosalie, 149b  
 Farah, Tawfic E., 106b  
 Feder, Gershon, 106b  
 Feist, Michael, 143a  
 Feldstein, Martin, 118b  
 Ferber, Robert, 110a  
 Fernandes, George, 114b  
 Flemming, J.S., 118b  
 Fliegel, Frederick C., 100b  
 Florestano, Patricia S., 145b  
 Frenzel, K.A., 115b  
 Fritschler, A. Lee, 115a  
 Foster, Gregory D., 103a  
 Fukazawa, Hiroshi, 141a  
  
 Gachukia, Eddah, 149a  
 Gakenheimer, Ralph, 124a  
 Galanter, Marc, 121b, 122a  
 Gamage, Cyril, 107a  
 Gandhi, Rajmohan, 131a  
 Ganesh, S.R., 118a  
 Ganguli, Siddhartha, 146b  
 Ganguly, Samir, 115b  
 Garg, R.B.L., 131a  
 Garret, John, 103a  
 Genova, B.K.L., 127b  
 Ghosh, B., 124b  
 Ghosh, Biswanath, 143b  
 Gill, Sucha Singh, 129a  
 Glinsek, Aloyz, 98a  
 Goel, Brij Bhushan, 105b  
 Goel, L.C., 100b  
 Goel, M.C., 111a  
 Goel, S.L., 105b  
 Gokte, V.K., 124a  
 Gold, Hyam, 119a  
 Golden, Linda L., 123b  
 Goldstein, Jonah, 132a  
 Goodin, Robert E., 120b  
  
 Gopala Desikan, V.N., 139b  
 Gopalakrishnan, C.V., 107b  
 Gopalakrishnayya, K., 95b  
 Gopinath, C., 121a  
 Goyal, S.K., 126a  
 Graeser, Paul, 123b  
 Graham, J.D., 141b  
 Grandstaff, Terry, 96a  
 Green, Bryan, 124a  
 Green, Harry A., 123b  
 Greenberg, Bradley S., 127b  
 Gregory, F.E.C., 129a  
 Grover, Sharda, 144a  
 Guggernheim, Hans, 149a  
 Guha, Amalendu, 127b  
 Guha, Sisir, 139b  
 Guha, Sudhish C., 146b  
 Gupta, D.K., 101b  
 Gupta, R.G., 129a  
 Gupta, Saroj, 133b  
 Gupta, Sunanda, 102a, 125a  
 Gurusamy, M.P., 117b  
  
 Hackleman, Edwin C., 97b  
 Haeberle, Steven H., 122a  
 Holachmi, Arie, 146b  
 Haldipur, R.N., 142a  
 Haney, Emil B., Jr., 105a  
 Haney, Wava G., 105a  
 Haq, Aminul, 149a  
 Hardiman, Margaret, 105b  
 Hardwicke, Glyn, 129a  
 Hayes, Chris, 119b  
 Heath, David C., 146a  
 Heinberg, John D., 133b  
 Herrick, David, 120a  
 Hicks, Donald A., 127a  
 Higgins, Michael, 95a  
 Hirsch, Werner Z., 110a  
 Kolkar, Shivaji Rao, 111b  
 Holkar, Vasant M., 127b  
 Hollensteiner, Mary Racelis, 148b  
 Honjo, Masahiko, 140b  
 Hooja, B., 133b  
 Hooja, Bhupendra, 137b  
 Hooja, G.B.K., 133b  
 Hooja, Meenakshi, 133b  
 Hooja, Rakesh, 147a  
 Hooja, Swarn, 102a  
 Horn, C.A., 124b  
 Hossain, Monowar, 149a  
 Hudson, Heather, 105a

- Huffmen, Wallace E., 97a  
 Huizer, Gerrit, 97a  
 Hurd, Michael D., 118b  
 Hurley, Patricia A., 122a  
 Huzurbazar, V.S., 99b  
  
 Indrapal, 101b  
 Imani, C.R., 131b  
 Islam, Nurul, 149a  
 Iyer, Radha, 120b, 129b, 140a  
  
 Jackman, Robert W., 106a  
 Jackson, Carlene, 103a  
 Jackaon, Ted, 148b  
 Jagannadham, V., 133b  
 Jagannathan, G., 125a  
 Jagannathan, N.S., 145b  
 Jain, A.K., 145b  
 Jain, Anil Kumar, 146a  
 Jain, B.C., 143b  
 Jain, B.K.S., 112b  
 Jain, C.M., 133b  
 Jain, Girilal, 130b  
 Jain, H.M., 131b  
 Jain, N.C., 101b  
 Jain, R.B., 113b, 137b  
 Jain, T.K., 100a  
 Jain, Subhash C., 99b  
 Jaitly, Anam, 108a  
 James, R.S., 110a  
 Jamieson, Ian, 110a  
 Janes, Harold D., 119b  
 Janson, Douglas M., 124a  
 Janssen, A.M.C., 110a  
 Jeffrey, R.C., 145a  
 Jena, B.B., 148b  
 Jha, Dayadhar, 122b  
 Jha, L.K., 108b  
 Jha, Prem Shankar, 114a, 146a  
 Jha, Shankar Kumar, 110b  
 John, V.V., 117a  
 Johnson, James A., 124b  
 Jones, Lonnie L., 138b  
 Jones, Wesley H., 137b  
 Jorgensen, James D., 145a  
 Jose, H. Douglas, 133a  
 Joseph, C., 145b  
 Joshi, B.K., 130b  
 Joshi, Navin Chandra, 105b, 138a  
 Joshi, P.C., 131a  
 Joshi, Prabhash, 129b  
 Joshi, Rajendra, 133b  
  
 Joyce, J., 128a  
 Just, Richard E., 106b  
  
 Kabad, B.K.R., 110b, 139a  
 Kain, John F., 123b  
 Kainth, G.S., 95b  
 Kakabadse, Andrew, 144b  
 Kamal, K.L., 133b  
 Kamat, A.R., 144a  
 Kamath, V.A., 144a  
 Kambo, B., 101b, 102a, 133b  
 Kamboo, Anjana, 101b  
 Kamra, M.R., 111b  
 Kant, Rama, 133b  
 Katar Singh, 142a  
 Katyal, K.K., 105a, 119a, 122a, 122b, 129b  
 139a  
 Kaul, Ikbai, 132a  
 Kaul, J.N., 101b  
 Kaul, S.N., 105a  
 Kaura, Mohinder N., 144a  
 Kearney, William J., 125a  
 Keenleyside, T.A., 114a  
 Kemeny, J., 115b  
 Kerkhoven, P., 148b  
 Kerkhoven, P., 148b  
 Kernaghan, Kenneth, 100a  
 Kerr, Narbert L., 120a  
 Khan, J.M., 133b  
 Khan, M.M., 103a  
 Khan, Mohsin S., 100a  
 Khandelwal, R.M., 133b  
 Khanna, K.C., 114b, 143a  
 Khanna, K.K., 106b  
 Khanna, Sundeep, 121b  
 Khosla, Dinesh, 138b  
 Khosla, G.S., 99b  
 Kilgour, John G., 145b  
 King, Alexander, 144a  
 Kini, N.G.S., 110b  
 Kishan Rao, S., 140a  
 Klepinger, Brian W., 145a  
 Hoppelman, Lee E., 123b  
 Kothari, Rajni, 111b  
 Krishna, R.R., 121a  
 Krishnamurthy, B.C., 95a  
 Krishnamurty, J., 147a  
 Krishna Rao, G.B., 150a  
 Krishnaswamy, O.R., 141b  
 Kritzer, Herbert M., 120a  
 Kulkarni, L.G., 99a  
 Kulkarni, R.S., 106a

- Kulkarni, V.G., 144a  
 Kumar, D.P., 117a  
  
 Lakdawala, D.T., 109a, 113a, 143a  
 Lal, M.B., 140a, 145a  
 Lassen, Cheryl A., 131b  
 Laucke, Condor, L., 122a  
 LeBlanc, Hugh L., 110b  
 Leggatt, Timothy, 112a  
 Leite, Celso Barroso, 118a  
 Lekhi, P.N., 129b  
 Leng, Lee Yong, 114a  
 Lerner, Jaime, 147a  
 Leung, Joe C.B., 105a  
 Level, Birgil Storgaard, 142a  
 Levine, Robert M., 106b  
 Limaye, M.S., 111b  
 Lineberry, Robert L., 123b  
 Linn, Johannes F., 126b  
 Lird, Joan D., 108a  
 Litras, Thomas S., 140b  
 Londhe, G.D., 145a  
 Luxton, P., 108a  
 Lynn, Naomi B., 120a  
  
 Mack, Joanna, 344b  
 McCready, D.J., 115b  
 MacDougall, John, 101a  
 MacGillivray, Lois, 123b  
 McKay, David, 147a  
 McKean, Margaret A., 130b  
 McMaster, John B., 128b  
 MacMillan, J.A., 141b  
 McTighe, John J., 113b  
 Mahalakshmi, K., 145b  
 Mahanti, Tushar K., 106 a, 117b  
 Maheswari, S. R., 129b  
 Maitin, T.P., 99a  
 Majumdar, Madhavi, 116b  
 Malhotra, Inder, 118a, 123a, 130a  
 Malhotra, R.L., 133b  
 Malhotra, Raghubir 100b, 106a  
 Mandi, P.E., 148b  
 Mann, Richard A., 121a  
 Manne, Alan S., 111b  
 Manohar, Sujata, 149a  
 Mansingh, B.D., 103a  
 Manu, Yaw, 123b  
 Marando, Vincent L., 145b  
 Marchand, Donald A., 118a  
 Marco, Virgil R., 127a  
 Marfo, E.O., 95a  
  
 Mariethu, V.M., 109a  
 Marshall, Thomas R., 130b  
 Martin, Merle P., 106b  
 Mathew, K.K., 105a  
 Mathie, William, 113b  
 Mathur, G.C., 142a  
 Mathur, Kuldeep, 103a  
 Mathur, N.L., 101b  
 Mathur, Naresh D., 114b  
 Mathur, P.C., 105 a, 133b  
 Mathur, Sush, 142a  
 Mead, Lawrence M., 124a  
 Means, Gordon P., 140b  
 Mehra, Ajay K., 130a  
 Mehrotra, R.C., 143b  
 Mehta, Balraj, 99b, 112b, 114b, 146a  
 Mehta, D.R., 102a  
 Mehta, Dinesh, 109a  
 Mehta, F.A., 117b  
 Mehta, J.S., 133b  
 Mehta, P.C., 144a  
 Mehta, Prayag, 126a  
 Mehta, Usha, 149b  
 Melchior, S.X. James, 121a  
 Mellor, John W., 112b  
 Menon, K.S.V., 140b  
 Merrin, Mary Beth, 110b  
 Meyer, Michael, 124a  
 Michie, Barry H., 95b  
 Midgley, James, 105b  
 Miles, Mike, 121a  
 Miller, William B., 133a  
 Miller, William L., 131a  
 Miner, John B., 126 a  
 Minogue, Martin, 107b  
 Mirdha, R.N., 138a  
 Mirrlees, J.A., 118b  
 Mishra, Anupam, 111b  
 Mishra, Avinash, 106a  
 Misra, Amarendra K., 141a  
 Misra, B., 142a  
 Misra, Bani Prasanna, 121a  
 Misra, Girish K., 138b  
 Misra, Madhu, 101b  
 Misra, Satya Narayan, 110b  
 Misra, Surya Kant, 143b  
 Mitra, Asok, 142a  
 Mody, Navroz, 111b  
 Mohan, Raj P., 101a  
 Mohapatra, Manindra Kumar, 117a  
 Montgomery, John D., 141b  
 Moris, Jon R., 138a

- Murthyunjaya, 107b  
 Mukerji, Mohan, 133b  
 Mukherjee, A.K., 111b  
 Mukherjee, Amitava, 98b  
 Mukherjee, C., 99a  
 Mullins, Williard A., 100b  
 Munshi, Surendra, 121b  
 Murdock, Steve H., 138b  
 Murshid, K.A.S., 149a  
 Murthy, Guruprasad, 124b  
 Mushkin, Selma J., 123b  
 Mutalik-Desai, Priya V., 146a
- Nab, Mac Andrew, 141b  
 Nag, Tapas Rumar, 117b  
 Nag Chaudhuri, B.D., 141b  
 Nagabhushana Rao, E., 95a  
 Naib, V. P., 141b  
 Nair, M.K.B., 141b  
 Nambiar, K.K.G., 141b  
 Namboodiri, P.K.S., 113b  
 Namboodiripad, E.M.S., 101a  
 Nanda, P.K., 116b  
 Narang, S.N., 142a  
 Narayana, D.L., 147b  
 Narayana, G., 123a  
 Narayanan, S., 107b  
 Nariman, F.S., 120a  
 Nath, T., 120b, 130a  
 Nauriya, Anil, 143a  
 Nayar, Kuldip, 99b, 103b, 114a, 123a, 130a, 130b  
 Nayyar, A.K., 124b  
 Neelam, J.K., 101b  
 Neogi, Sisir Kumar, 102a, 148b  
 Nerenz, David R., 120a  
 Niemi, Richard G., 148b  
 Nihal Singh, S., 139a  
 Nihan, Sevanti, 98b, 121b  
 Noorani, A.G., 115a  
 Norman, Colin, 147a
- Odiari, Eric, 146a  
 O'Farrel, P.N., 140b  
 Om Prakash, 103b  
 O'Riagain, Padraig, 140b  
 Osei, Bonsu, M., 146b  
 Ostlund, Lyman E., 112a  
 Owusu-Ansah, K. A., 106b, 123b
- Padmanaha P., 101a  
 Padmanabhan, B.S., 112b, 149b
- Padmanabhan, S., 143b  
 Padmanabhan, V., 143b  
 Pai, T.A., 109 a, 117b  
 Pai Panandikar, D.H., 111a, 114a, 117b, 132a  
 Palit, D.K., 103a  
 Panda, P., 148b  
 Pande, B.D., 126b  
 Pande, K.C., 101b  
 Pandey, G., 104a  
 Pandey, T.N., 118b  
 Pandit, Nalini, 101a  
 Pandit, V., 116a  
 Pandit, V.L., 99b  
 Panikar, P.G.K., 118b  
 Paranjape, H.K., 126a  
 Parasuram, T.V., 138b  
 Pareek, Udai, 125a, 128b  
 Parthasarathi, Ashok, 143b  
 Parthasarathi, S.K., 117a  
 Patel, A.R., 141b  
 Patel, B.R., 142a  
 Pathek, C.R., 106a  
 Patterson, John W., 103a  
 Paul, Samuel, 133a  
 Penaherrera, G.S., 119a  
 Pendse, D.R., 113b  
 Phadnis, Umashanker, 107a  
 Pillai, R. Desikavinayagam, 149a  
 Pillai, S.C.C. Anthoni., 131a  
 Pitale, R.L., 107b  
 Powles, Guy, 127b  
 Powley, Terry, 144b  
 Prabhu, A.N., 115a  
 Prasad, A., 121a  
 Prasad, K.N., 130a  
 Prasad, C.V. Eswara, 147a  
 Prasad, Pradhan H., 101a  
 Premi, Kusum, 143a  
 Premi, Madendra C., 101a
- Qureshi, M.A., 143b
- Raanan, Joseph, 146a  
 Raghavan, Shanta, 149a  
 Rahman, A., 109a  
 Rai, K.K., 111b  
 Rai, P.B., 150b  
 Raichaudhury, J., 140a  
 Raj, K.N., 123a  
 Raj Krishna, 96a, 109a  
 Rajadhyaksha, V.G., 108b, 111b, 141b

- Rajagopal, N.R., 109a  
 Rajagopalan, S., 107a  
 Rajan, K.R. Sundar, 131b, 139a  
 Rajimwale, D.A., 107b  
 Raju, Yerram, 106a  
 Rajvanshi, P.S., 101b  
 Ram, Eric R., 127b  
 Ram, N., 127b  
 Ramachandran, A., 115a  
 Raman, A.V., 109a  
 Ramanujam, M.S., 111a  
 Rama Rao, S., 127a  
 Ramaswamy, N.S., 98b, 123a  
 Ramaswami, V., 119b  
 Ramaswamy, V.S., 113b  
 Ramirez, Jaime More, 149a  
 Ranadive, B.T., 101a  
 Rangarajan, C., 99a  
 Rangnekar, Sharu S., 124b, 125a  
 Ranjana, 110b  
 Rao, C.R. Prasad, 100b, 121a  
 Rao, C.R.S., 99b  
 Rao, Gamji Parameshwara, 146b  
 Rao, M. Nageswara, 127a  
 Rao, S. Venugopal, 106a  
 Rao, T. Shivaji, 111b  
 Rao, V.K.R.V., 108b, 112a, 131b  
 Rapkin, Chester, 102a  
 Rashid, Jamil, 128a  
 Rathore, L.S., 140a  
 Ratnam, Nittala V., 142a  
 Ray, Anandarup, 133a  
 Ray, Syamal Kumar, 148a  
 Reddin, W.J., 128a  
 Reddy, Balwanth, 117a  
 Reddy, G. Yallamanda, 131b  
 Reddy, M. Atachi, 113a  
 Rew, Alan, 148b  
 Rhodes, Rita, 105b  
 Richels, Richard G., 111b  
 Richter, William L., 128a  
 Ridley, F.F., 146b  
 Rindskopf, David, 124a  
 Robinson, Sherman, 116a  
 Rohde, David W., 123a  
 Rondinelli, Dennis A., 109a  
 Rosenman, Linda S., 149a  
 Roy, Ajit, 101a  
 Roy, Bunker, 142a  
 Roy, Pradipto, 142a  
 Roy, R.K., 96b  
 Roy, Ramashray, 110b  
 Roy, Ranjit, 130a  
 Roy, Sanjit, 142a  
 Rudolph, Hoeber, 100b  
 Rudolph, Lloyd I., 100b  
 Rycroft, Robert W., 100b  
 Sabapathy, S., 111b  
 Sachs, Ignacy, 109b  
 Sahai, K.M., 133b  
 Sahay, S., 100b, 103a, 105b, 119a, 123a, 127 b, 131b  
 Sahgal, Nayantara, 123a, 139b  
 Sahoo, P.K., 139b  
 Saigal, K., 120b  
 Saini, N.S., 142a  
 Saksena, N.S., 130a  
 Sales, James E., 124a  
 Sambrani, Shreekant, 132a, 140a, 148a  
 Sampath, R.K., 121a  
 Samuelson, Paul A., 110a  
 Sanchez, Nicolas, 121a  
 Sanghvi, Nita, 133b  
 Sangle, G.R., 119b  
 Sanjivi, K.S., 115b  
 Sankaran, A., 96b  
 Sankaran, Laxam, 149b  
 Santiago, Rene S., 140b  
 Santoyo, Raul, 142b  
 Sapru, R.K., 107a  
 Sarkar, Chanchal, 132a  
 Sarma, J.S., 96b  
 Satia, J.K., 133a  
 Sau, Ranjit, 118b  
 Saxena, A.P., 197b  
 Saxena, R.P., 127b  
 Schneider, Mark, 123b, 124a  
 Scioli, Frank P., Jr., 124a  
 Sen, Tapanendra Chandra, 102a  
 Sengupta, Kollol, 147a  
 Sen Gupta, Neela, 98b  
 Sen Sarma, S.B., 113b  
 Seshadri, K., 128a  
 Seth, S.C., 144a  
 Sethi, J.D., 146a  
 Sethi, N.K., 101b  
 Sethi, Narendra K., 117b, 118b  
 Sethi, R.K., 133b  
 Sethna, Homi N., 143b  
 Shabad, Goldie, 148b  
 Shah, Ghanshyam, 147a  
 Shah, Pimmo, 102a, 143b  
 Shariff, Zahid, 116a

- Sharma, Jagdish C., 101b, 133b  
 Sharma, K.D., 143b  
 Sharma, K.K., 128b  
 Sharma, L.R., 149a  
 Sharma, M.K., 117b  
 Sharma, P.D., 133b  
 Sharma, P. Gopal, 99a  
 Sharma, Rameshwar, 101b  
 Sharma, Sudesh K., 133b  
 Sharma, V.G., 97b  
 Sharma, Vishnu Dutt, 102a, 133b  
 Sharma, Y., 133b  
 Sheshagiri Rao, H.R., 138b  
 Sheshinski, Eytan, 118b  
 Sheth, S.L., 110b  
 Short, Larry E., 128b  
 Shrimal, Mridula Shri, 102a  
 Shumilin, L., 146a  
 Sidhu, D.S., 97a  
 Sidhu, G.S., 143b  
 Silver, Harold, 110a  
 Simha, S.L.N., 116b  
 Singh, A.D., 120b  
 Singh, A.J., 97a  
 Singh, Akhileshwar, 140b  
 Singh, Baij Nath, 142b  
 Singh, Bharpur, 142a  
 Singh, K.N., 96b  
 Singh, P.K.B., 115b  
 Singh, Parmanand, 143b  
 Singh, Raghuveer, 101b  
 Singh, S. Nihal, 117a  
 Singh, S.P., 97b, 143b  
 Singh, Shcobahal, 117b  
 Singhvi, G.C., 112b  
 Sinha, A.K., 145a  
 Sinha, Chakradhar, 142b  
 Sinha, Dharni P., 128a  
 Sinha, Jagdish, 121a  
 Sinha, J.B.P., 121b  
 Sinha, Narain, 102a  
 Sinha, Subrata, 133b  
 Sinha, Tapash Kumar, 118a  
 Sirohi, A.S., 107b  
 Sivanandan, P., 101a  
 Sivaraman, B., 97a  
 Skogan, Wesley G., 123b  
 Skok, James A., 100a  
 Sogani, Meena, 102a  
 Solanke, D.A., 119b  
 Spence, Michael, 118b  
 Spool, Mark D., 146b  
 Srinivas, M.N., 161a  
 Srinivasan, M.R., 144a  
 Srinivasan, P.R., 143b  
 Srinivasan, S., 149a  
 Srinivasan, T.C., 118a  
 Srinivasan, V., 115a  
 Stanton, Erwin S., 128b  
 Stavins, Ralph L., 100b  
 Steel, David, 146b  
 Sthanunathan, V.K., 132b  
 Stipak, Brian, 127 b  
 Strickland, Jill, 108b  
 Stromberg, Jerome S., 149a  
 Subbarao, K., 146a  
 Subburaman, G.R., 149a  
 Subrahmanian, K.K., 117a  
 Subrahmanyam, K., Siva, 147b  
 Subrahmanyam, K.V., 146a  
 Subramaniam, C., 143b  
 Subramanian, R., 149a  
 Sudame, G.R., 139b  
 Sugathan, T.N., 99b  
 Sundaram, I. Satya, 98a, 131b  
 Sundaram, K., 116a  
 Sundaram, K.V., 109b, 111b, 142a  
 Sundaram, K.V., 142a  
 Sundaram, N.R., 109a  
 Sundquist, James L., 100b  
 Suntrap, Edward L., 104b  
 Sureka, M.L., 133b  
 Suri, K.B., 142a  
 Sushil Kumar, 130b  
 Sutaria, Rupande, 120a  
 Swaminathan, M.S., 108b, 142b, 143b  
 Swamy, C.R. Narayan, 115a  
 Swamy, M.C.K., 142a  
 Swinton, David, 123b, 124a  
 Syed, Anwar H., 128a  
 Tarlok Singh, 115b  
 Tavakoli, A., 149a  
 Taylor, David L., 131a  
 Thomas, T., 143b  
 Thompson, Kenneth, 103a  
 Tilak, B.D., 143b  
 Tiwari, Devi Shankar, 101b  
 Tiwari, Shashi Rajan, 133b  
 Tocatlian, Jacques, 118a  
 Toussaint, Carol T., 102a  
 Ukeles, Jacob B., 123b  
 United Nations, 108b, 119a

- Unni, K.R., 142a  
 Unni, R.K., 142a  
  
 Vaden, Richard E., 120a  
 Vaidya, K., 149a  
 Vaidya, S.A., 120b  
 Vakil, C.N., 112b, 117a  
 Van der Tak, Herman, 133a  
 Van Hamel, B.A., 110a  
 Van Horn, Carl E., 124a  
 Vardhan, Harsh, 102a  
 Vasave, P.M., 145a  
 Vaughn, Robert G., 104a  
 Venkatachary, R., 117b  
 Venkata Reddy, K., 140b  
 Vera, Hernan, 142b  
 Verghese, B.G., 123a  
 Verma, G.P., 105a  
 Verma, J.C., 142b  
 Verma, Nilima, 102a  
 Verma, S.L., 104b  
 Verma, Vijay, 101b  
 Vijayakumar, C., 121a  
 Vijayakumaran, N., 101b  
 Viswanath, D., 99a  
 Vitalis, Tony, 126b  
 Vyas, S.S., 101b  
 Vyas, V.S., 98a  
  
 Wade, Robert, 142b  
 Wagle, S.N., 130a  
  
 Waldo, Dwight, 124b  
 Walker, Neville R., 146b  
 Walsh, Brendan M., 140b  
 Warnapala, W.A. Wiswa, 123a  
 White, Louise G., 121b  
 Williams, Martin, 123p  
 Wiorkowski, John J., 127a  
 Wishwakarma, R.K., 116a  
 Wolgin, Jerome M., 123b  
 Wright, Theodore P., Jr., 126a  
 Wysocki, A., 118a  
 Weightman, David, 147b  
 Weyant, John P., 111b  
 White, Gordon, 101b  
 Wiens, Thomas B., 96b  
 Wilke, Arthur S., 101a  
 Williams, Philip, 110b  
 Wilson, Graham K., 110b  
 Wilson, V. Seymour, 100b  
  
 Yadav, S.S., 99b  
 Yanik, A., 130a  
 Yap Kioe-Sheng, 102a  
 Yasarwy, N.J., 115a, 116b  
 Young, H.P., 133a  
 Yu, Y.C., 131a  
  
 Zahedi, Shamsosadat, 106a  
 Zaidi, S.T.H., 102b  
 Zutshi, Ravi, 113a





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